

GENERAL ASSEMBLY



MINUTES

1st MEETING OF 2013-2014

MAY 6, 2013 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, MELISSA BOND - A & S REP, BRENNAN SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, AVRO MAZUMDER - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: ARMIN ESCHER - (CHAIR), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE (SKYPE), SEAN GLYDON – VP EXTERNAL, BRENNAN SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP (SKYPE), CHARLIE SMITH - A & S REP (SKYPE), DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, AVRO MAZUMDER - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP (SKYPE), CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: SHASHIKANT GHAI – EDMONTON CAMPUS REP, MELISSA BOND - A & S REP.

GUESTS: BRADY SCHNELL, SCOTT ANDERSON, JESSE JOHNSON

RATIFICATION OF CHAIR

MOTION [20120GA]	<u>MSC: K. Kalmar/S. Glydon</u> BIMT the General Assembly ratify Armin Escher as Chair of the General Assembly for the May 6, 2013 meeting. Carried
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1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20121GA]	<u>MSC: V. Wells/B. Goodwin</u> BIMT the General Assembly adopt the agenda of May 6, 2013. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

None at this time – 1st meeting of the year.

3. CHAIRS REMARKS

Welcome to the new Council. Please remember to not interrupt and only speak after being recognized by the Chair so the meeting runs smoothly.

4. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month. The first General Assembly report will be due October 5, 2013.

4.1 PRESIDENT – Shuna

The EC will be attending conferences shortly. Carry over from QIP is 5% not 10%. We will only be accepting QIP applications until March 2014. The fiscal year for the University is at the end of March and the ULSU is the end of April.

4.2 VP ACADEMIC – Katie

Keep your eyes open for emails to fill committee positions.

4.3 VP STUDENT AFFAIRS – Adam

- Have read a lot of club applications.
- Looking into future entertainment.

4.4 VP EXTERNAL - Sean

- Met with Brian Mason – NDP party.
- Drafting letters to send to local MPs.
- CAUS and CASA changeover coming up.

4.5 VP OPERATIONS & FINANCE – Michael

- Have been going through email.

4.6 FINANCIAL UPDATE (Insert 4.6) – Michael

Nothing to report at this time.

4.7 GENERAL ASSEMBLY ANNOUNCEMENTS

Nothing to report at this time.

5. PRESENTATIONS TO COUNCIL

5.1 ULSU OPERATING BUDGET 2013-2014 - Brady

Brady presented the budget by Powerpoint presentation.

MOTION	[20122GA]	<u>MSC: K. Kalmar/S. Glydon</u> BIMT the General Assembly ratify the ULSU's operating budget for 2013-2014. Carried
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*Shelley called in.
Preston arrived.*

5.2 QIP – DOCTORS OF TOMORROW - Shuna

Scott Anderson & Jesse Johnson presented.

Six students of the club will be going to El Salvador to assist doctors in giving medical aid. They will come back dedicated to humanitarian work. Club members have raised just over \$12,000. We are hoping to receive QIP funds to help fund our trip. We see about 15,000 patients and it is a life changing event. This will help us a lot. This is huge for our students and helps them to give back to the community. This is a lot of money but it will save and change people's lives. They will be going to be there for 11 days.

Shuna – This is the first time that this group has applied for funding from the ULSU and we quite often have groups apply annually.

MOTION	[20123GA]	<u>MSC: S. Talbot/N. Peters</u> BIMT the General Assembly approves \$3000.00 for the U of L Doctors of Tomorrow's (DOT) team to help cover travel costs to El Salvador this July. Monies to come from QIP Funding. Carried
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6. ITEMS FOR INFORMATION

None at this time.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATIONS - Adam

Adam has read through all the applications and everything is in order.

MOTION [20124GA] MSC: A. Long/K. Kalmar
BIMT The General Assembly ratify the following clubs for the 2013-2014 academic year:

1. Archaeology Club
2. Afro-Caribbean Students Association
3. Pre-Med Club
4. The Historical Undergraduate Society (THUGS)
5. Inter-Varsity Christian Fellowship (IVCF)
6. Disc Jockey Student Association of Lethbridge (DJSAL)
7. International Student Association (ISA)
8. Economic Students' Association (ESA)
9. PRIDE
10. Chemistry & Biochemistry
11. JDC West
12. Campus Roots Community Garden Association
13. Management Student Society
14. Education Undergraduate Society
15. Flying Doctors of Tomorrow
16. Rotaract

Carried

7.2 GREEK ORGANIZATIONS RATIFICATION – Adam
All documentation is in order.

MOTION [20125GA] MSC: A. Long/B. Scott
BIMT The General Assembly ratify the following Greek Organizations for the 2013-2014 academic year:

1. Delta Eta Iota
2. Kappa Pi Chi
3. Kappa Sigma

Carried

7.3 CLUB RATIFICATION – CHINESE CULTURE CLUB - Adam
This is a new club this year. We have met with them a few times to help them with their application.

MOTION [20126GA] MSC: A. Long/S. Glydon
BIMT the General Assembly ratify the Chinese Culture Club for the 2013-2014 academic year under the condition that they submit their updated constitution to the ULSU by May 15, 2013.
Carried

8. ITEMS FOR ACTION

8.1 COCA NATIONAL CONFERENCE 2013 (Insert 8.1) - *Adam*

The event is in Halifax this year and we will only have one person attending because of the increased expenses. This is a conference for campus activities. Adam will learn how to plan events and meet potential performers.

MOTION [20127GA]

MSC: A. Long/A. Mazumder

BIMT the General Assembly approve the maximum expenditure of \$4,049.52 for Adam Long to attend the 2013 Canadian Organization of Campus Activity (COCA) National Conference in Halifax, Nova Scotia from June 20th to June 25th. Monies to come from All Travel Conference/ Per Diem Budget Line.

Carried

8.2 MICHAEL KAWCHUK PAY SUSPENSION - *Shuna*

Since he is gone for a month and a half, he will use two of those weeks as his vacation time. He will also be answering emails.

MOTION [20128GA]

MSC: S. Talbot/K. Kalmar

Whereas the current VP Operations & Finance, Michael Kawchuk, will be participating in a work study through the Faculty of Management in Malaysia from May 1 to June 15, 2013;

Whereas all Executive Council members receive two weeks paid vacation for their term;

BIMT the General Assembly suspend Michael Kawchuk's pay from May 1-31, 2013.

Carried – Michael abstained

8.3 TEMPORARY SIGNING AUTHORITY - *Shuna*

Katie will take on temporary signing authority since Michael is absent and the EC will be on conference at some point and the ULSU still needs to operate in the EC's absence. This is a new policy we have put in place.

MOTION [20129GA]

MSC: S. Talbot/V. Wells

Whereas Article XII, section 14.1 of the ULSU Constitution outlines that the General Assembly has the authority to grant signing authority to any member of the Executive Council;

Whereas Policy XXX, section 6.1 outlines that the delegation of authority for the VP Operations & Finance shall be the President;

Whereas the President is already a signing authority, Policy XXX, section 6.2 the delegation of authority for VP Operations & Finance shall be the VP Academic.

BIMT the General Assembly grant Katie Kalmar (VP Academic) financial signing authority effective immediately until June 15, 2013.

Carried – Katie abstained

8.4 CASA FOUNDATIONS CONFERENCE – Sean

We will be in Ottawa for 5 days. This is the transition for CASA and they are hiring for a position, that is why Brady is attending.

	Budget
Gas to Calgary (400km @ \$0.32)	\$ 128.00
Parking at Airport	\$ 46.99
Flights Calgary-Ottawa x2 (Shuna/Sean only)	\$ 1,200.00
Taxi Ottawa	\$ 50.00
Shuna/Sean Per Diem	\$ 500.00
Brady Per Diem (weekend only)	\$ 130.00
Accommodations in Ottawa (5 nights*\$159+HST)	\$ 898.35
Contingency 10%	\$ 295.33
TOTAL	\$ 3,248.67

MOTION [20130GA]

MSC: S. Glydon/C. Smith

BIMT the General Assembly approve the maximum expenditure of \$3248.67 to send three delegates (Brady Schnell, Shuna Talbot, Sean Glydon) to the CASA Foundations Conference in Ottawa, ON from May 17-22, 2013. Monies to come from All Travel Conference/Per Diem.

Carried

8.5 CAUS CHANGEOVER RETREAT – Sean

The conference is in Canmore and we will be there for 3 nights. It is their changeover and that is why Julia and Armin are attending.

	Budget
Hotel 2 rooms, 3 nights	\$ 660.00
Car Rental 4 days @ 70.00/day	\$ 280.00
Gas 700 km * 0.12	\$ 84.00
Per Diem (4B, 4D, 4I) * 4	\$ 640.00
Registration \$175.00 * 4	\$ 700.00
Contingency 10%	\$ 236.40
TOTAL	\$ 2,600.40

MOTION [20131GA] MSC: S. Glydon/B. Scott
BIMT the General Assembly approve the maximum expenditure of \$2600.40 to send four delegates (Armin Escher, Julia Adolf, Shuna Talbot, Sean Glydon) to the CAUS Transition Retreat in Canmore, AB from May 11-14, 2013. Monies to come from All Travel Conference/Per Diem.
Carried

8.6 POLICY STATEMENT - QUALITY INITIATIVES PROGRAM (Insert 8.6) - *Sean*

This is the second policy statement. We drafted this statement to give us a legal leg to stand on. The ULSU website has a policy statement, the expiry date is attached to that document.

MOTION [20132GA] MSC: S. Glydon/K. Kalmar
BIMT the General Assembly approve "Policy Statement II – Quality Initiatives Program (QIP)" as presented by the 2012-13 Advocacy Advisory Committee effective immediately with an expiry date of May 6, 2016.
Carried

8.7 QIP - FRESH FEST (Insert 8.7) - *Adam*

The Jamboree might have some changes but we don't know for sure. This is a repeat of the budget from last year but we went through it quite thoroughly.

MOTION [20133GA] MSC: A. Long/A. Mazumder
BIMT the General Assembly approve the attached budget for Fresh Fest 2013;

BIFMT the General Assembly approve the maximum expenditure of \$50,000 for Fresh Fest 2013. Monies to come from QIP.
Carried

8.8 STUDENT SERVICE FEES OPPOSITION - Shuna

The University has moved forward with a student services fee. We have vocalised our opposition to this and want to have the General Assembly support as we attend the Board of Governors meeting next week. The outgoing and incoming Executive Council have had meetings regarding this fee.

MOTION [20134GA]

MSC: S. Talbot/B. Goodwin

Whereas the University of Lethbridge will be looking to increase the Student Services Fee, currently the Student Administrative Fee, to \$37.50 per course for the 2013-14 academic year;

Whereas the University of Lethbridge will be looking to increase the international student multiplier from 2.26 to 3 times that of domestic tuition for new international students as of the 2013-14 academic year;

Whereas affordability of post-secondary education is one of the main beliefs of the University of Lethbridge Students' Union;

BIMT the General Assembly oppose these fee increases and direct the President and Board of Governors Rep to vote against these increases at the May meeting of the Board of Governors.

Carried

8.9 PUB MANAGER CREDIT CARD – Shuna

Our Pub Manager needs some way to pick up food and things for operations in the Zoo. He has been paying for it out of his own pocket. He will have to follow the same rules and guidelines as the GM and Executive Council does with theirs. He will have to submit the receipt immediately and Randy will review the receipts as they come in. Both the GM and Bookkeeper has access to see all of the transactions. EC would like to try the \$1500 credit limit to see how it goes.

MOTION [20135GA]

MSC: S. Talbot/K. Kalmar

BIMT the General Assembly issue a ULSU credit card to the Pub Manager, Shawn Mullen, with a maximum credit limit of \$1,500 for miscellaneous food and supplies.

Carried - unanimously

8.10 ZOO TV REPLACEMENT

This is the TV at the Zoo's north entrance. We had this approved last month but they were out of stock.

MOTION	[20136GA]	<u>MSC: S. Talbot/J. Baker</u> BIMT the General Assembly approve the maximum expenditure of \$1267.88 for a 55" TV. Monies to come from Capital Replacement. Carried
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9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

We will be having a June meeting but don't know the day yet.

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION	[20137GA]	<u>MSC: V. Wells/B. Goodwin</u> BIMT the General Assembly adjourn the meeting of May 6, 2013. Carried
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GENERAL ASSEMBLY



MINUTES

2nd MEETING OF 2013-2014

JUNE 26, 2013 AT 5:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
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BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, MELISSA BOND - A & S REP, BRENNIA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, AVRO MAZUMDER - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, MELISSA BOND - A & S REP (SKYPE), BRENNIA SCOTT - A & S REP, VICTORIA WELLS - A & S REP, NIGEL PETERS – EDUCATION REP, AVRO MAZUMDER - INTERNATIONAL REP (SKYPE), JESSE BAKER - RESIDENCE REP, SHELLEY QIAN – CALGARY CAMPUS REP (SKYPE), CHERI POKARNEY – GM, SUSAN CURTIS – EA (RECORDER).

ABSENT: SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting), MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, PRESTON CROW CHIEF - FNMI REP.

GUESTS: NONE

RATIFICATION OF CHAIR

MSC: A. Long/S. Glydon

BIMT the General Assembly ratify Bonnie Farries as Chair of the 2013-2014 General Assembly.
Carried

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20171GA]	<u>MSC: K. KALMAR/S. GLYDON</u> BIMT the General Assembly adopt the agenda of June 26, 2013. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20172GA] MSC: V. Wells/B. Scott
BIMT the General Assembly approve the minutes of May 6, 2013.
Carried

3. CHAIRS REMARKS

Bonnie welcomed everyone to the meeting, very excited to see how this year goes.

4. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month. The first General Assembly report will be due October 5, 2013.

4.1 PRESIDENT – *Shuna*

- Monthly and conference reports will be posted on the ULSU website.
- We are well underway with the destination project.
- Had two advisory group meetings.
- Have had two Board meetings since we met last. One was to approve the University budget. We also had a Board retreat.
- We attended the Chancellors dinner and Senate recognition dinner.
- Had two meetings with the Alumni Association and attended their AGM.
- Most of the water has been cleaned up from the University flood. We do not know what kind of shape the tunnel or the murals will be in.

4.2 VP ACADEMIC – *Katie*

- Students have been approaching me for grade appeals.
- Have been working closely with LPIRG.
- Attended the summer orientation.
- We entered the John Gill memorial golf tournament.

4.3 VP STUDENT AFFAIRS – *Adam*

- Fresh Fest is coming along great.
- Haven't had any new clubs ratify.
- COCA was great, there will be a lot of new events that the campus has not seen before.
- Learning my job, there is a lot to know and do.
- "Can't stop, won't stop"

4.4 VP EXTERNAL - Sean

- CASA – had our foundation conference. We hired a new national director. We are hosting the CASA Policy and Strategy conference this weekend.
- Attended the CAUS changeover.
- Shuna and I have been sending out letters for the municipal election.
- The money we approved for the iULSU app will be used for upgrades.

4.5 VP OPERATIONS & FINANCE – Michael

- Talked with Roger's for sponsorship opportunities.
- I am on the University Budget Advisory Committee.
- Met with Joel about QIP.
- Signing Authority has been changed over.
- Organizing my office.

4.6 FINANCIAL UPDATE (Insert 4.6) – Michael

Michael reviewed the status of the ULSU budget.

4.7 GENERAL ASSEMBLY ANNOUNCEMENTS

None at this time.

5. PRESENTATIONS TO COUNCIL

None at this time.

6. ITEMS FOR INFORMATION

6.1 EXECUTIVE COUNCIL MINUTES - Shuna

Please read the Executive Council minutes as they are emailed out. The GA can overrule any decisions that the EC makes.

6.2 COMMISSIONERS – Shuna

We will have 5 Commissioners this year and they will be assigned to jobs instead of a position. The five categories are: Events Commissioner, Policy Commissioner, Advocacy Commissioner, Volunteer Commissioner and Academic Commissioner.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

None at this time.

8. ITEMS FOR ACTION

8.1 PAINTING IN THE ZOO (Insert 8.1) – *Cheri*

It's time to change the mural, nobody likes it. We want to change the black because it is too dreary. Adam asked if we can get a student group or do we need a professional painter. Cheri explained that we need a professional painter and that we have used this company before.

- paint one wall behind bar (from dark blue to white)
- paint bulkhead over bar from red to 'Pronghorn Yellow'
- sand mural to remove paintbrush ridges and paint bottom 3' with 'chalkboard paint upper portion in 'Pronghorn Yellow'
- paint upper east wall and upper west wall in 'Pronghorn Yellow' (currently black)
 - (work to be performed around facility schedule)
 - (all paint to be ICI Lifemaster 100% acrylic low-VOC latex, Approved for use in MPI, LEED & CGSB jobs)
 - (floors and booths will be covered with tarps or plastic under work areas)
 - (WCB is current, and business liability insurance in in-force)

Dak's Painting to supply all labour, tools and materials: **\$4,550 plus GST**

MOTION [20173GA]	<u>MSC: B. Scott/N. Peters</u> BIMT the General Assembly approve the maximum expenditure of \$4550 + GST to cover painting expenses in the Zoo. Monies to come from Building Maintenance. Carried – 1 abstained
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8.2 SWAG BUDGET (Insert 8.2) – *Shuna*

This is a list of different swag items for the year. The budget will come in less expensive since Andrew found a different supplier. This is the maximum amount. Calgary, Edmonton and lethbridge campus will all receive the swag items.

MOTION [20174GA]	<u>MSC: S. Talbot/S. Glydon</u> BIMT the General Assembly approve the maximum expenditure of \$5831.19 for the cost of ULSU Swag. Monies to come from Council Advertisement/Promotion. Carried
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8.3 HEALTH AND DENTAL PLAN SWAG (Insert 8.3) – *Shuna*

Every year we get specific swag for Health and Dental and this year we are spending less money on it. The cost comes out of the Health and Dental plan budget.

MOTION [20175GA] MSC: S. Talbot/K. Kalmar
BIMT the General Assembly approve the maximum expenditure of \$1,875 + GST for the cost of Health and Dental swag. Monies to come from Health Plan Miscellaneous.
Carried

8.4 ANNUAL SUPPORT & MAINTENANCE FEE - Sean

This is for maintenance upgrades for the app.

MOTION [20176GA] MSC: S. Glydon/B. Scott
BIMT the General Assembly approve the maximum expenditure of \$2395.00 for the annual support and maintenance fee for the iULSU App. Monies to come from Web Site-Upgrades.
Carried

8.5 QIP- NASA FOOD CUPBOARD (Insert 8.5) – Shuna

The ULSU facilitates a food cupboard in the NASA lounge space. It's important that we support our Aboriginal students and would like to continue this initiative. This is a great use of QIP funds. Last year Brady requested to see their financial statements and they have included that in their application. When people use the food bank they take it home to their families. The food cupboard is different because it gives a place for students to quickly fix themselves something to eat. Any student on campus can access the cupboard.

MOTION [20177GA] MSC: S. Talbot/S. Glydon
BIMT the General Assembly approve the maximum expenditure of \$2745.00 for the NASA Food Cupboard Program management by NASA and The Native Students' Advising office. Monies to come from QIP.
Carried

8.6 ADDITIONAL CASA CONFERENCE COSTS (Insert 8.6) - Michael

The budget for the trip was greater than expected. We thought CASA was going to cover more of the costs and some things were not accounted for. We are trying to be as transparent as possible with this mistake.

MOTION [20178GA]

MSC: M. Kawchuk/V. Wells

Whereas Brady Schnell, Previous VP Operations & Finance had some costs that were not accounted for within the CASA Foundations Conference budget.

Whereas in previous years we have sent outgoing executives to the CASA transition conference fully paid for.

BIMT The Executive Council approve the maximum expenditure of \$168.64 to cover costs that were not anticipated for in the budget submitted to the General Assembly the previous month. Monies to come from All Travel Conference/ Per Diem Budget Line.

Carried

8.7 PRINTED EVENT CALENDARS – *Cheri*

We would like to print this calendar again since we had a lot of positive feedback from last year's calendar. The set-up is the most expensive part of the printing costs. This is a maximum expense but we will be researching other printers for a less expensive option. We were only going to print 1,000 because we had a lot left over last year but Jesse suggested that we give one to each student in residence. Council liked that idea and decided to have 2,000 printed.

Budget from Printing Services:

- 16 pages + cover
- Cover with 2" extended back cover
- Full colour
- Pin hole on face of calendar

1,000 calendars - \$3791.23

2,000 calendars - \$4252.00

Add GST

MOTION [20179GA]

MSC: K. Kalmar/V. Wells

BIMT the General Assembly approve the maximum expenditure of \$4252 + GST for the printing costs of 2,000 event calendars. Monies to come from Special Funding.

Carried

8.8 QIP – THE BURIED LIFE (Insert 8.8) - *Katie*

The number is high but this is the maximum expenditure. I have talked with the agency and they said there is a little bit of wiggle room. Their show is interactive with the audience. They are great when it comes to photos, book signing etc. and they will bring a lot of energy to campus. They will be talking about goal setting and how to accomplish them. They are very motivating. We are looking at the possibility of screening their shows in promotion of the event. Katie would like to

follow the ticket time line for sales as was done with the Bill Nye event. It is being addressed earlier in the year so we have a lot of time for promotional exposure.

MOTION [20180GA]	<u>MSC: K. Kalmar/V. Wells</u> BIMT the General Assembly approve the maximum expenditure of \$26,713.50 to bring in the cast of "The Buried Life" (Duncan Penn, Jonnie Penn, Ben Nemtin, and Dave Lingwood) as the 2013/2014 academic speakers. Monies to come from QIP. Carried – 1 abstained
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8.9 ZOO CATERING (Insert 8.9) – *Cheri*

This is something that we have wanted to do for a very long time. These supply costs will pay for itself within 4 weddings. This will be beneficial for clubs as well because they can now have more successful events. We have the ability to cater outside to the City of Lethbridge but for now it will just be within our building.

MOTION [20181GA]	<u>MSC: N. Peters/B. Scott</u> Whereas the Zoo is in need of expanding the catering equipment and supplies to facilitate larger groups of people; BIMT the General Assembly approve the maximum expenditure of \$8,178.89 to purchase catering equipment and supplies for the Zoo. Monies to come from CRF – Zoo. Carried
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8.10 STUDENT UNION DEVELOPMENT SUMMIT (Insert 8.10) - *Katie*

The theme will be the Future of Students' Unions. They customize the conference to who will be attending. With the changes in VP academic's position it would be great to branch out and talk to others in the same position as to what they do in their position. There is money in the budget line because we are saving money with having the CASA conference in Lethbridge and we won't be going to Leaders Hall this year.

MOTION [20182GA]	<u>MSC: K. Kalmar/V. Wells</u> BIMT the General Assembly approve the maximum expenditure of \$2,874 .52, to send two delegates (Katie Kalmar and Shuna Talbot) to the 2013 Student Union Development Summit (SUDSummit) in Vancouver, British Columbia, August 8th to 11th. Monies to come from All Travel Conference/Per Diem Budget Line. Carried
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9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

TBA – please send your fall semester schedules to Katie when you get them so she can set the General Assembly meeting dates for the fall semester.

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20183GA]

MSC: V. Wells/M. Kawchuk

BIMT the General Assembly adjourn the meeting of June 26, 2013.

Carried

GENERAL ASSEMBLY



MINUTES

3rd MEETING OF 2013-2014

SEPTEMBER 16, 2013 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, BRENNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, BRENNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, PRESTON CROW CHIEF - FNMI REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, JESSE BAKER - RESIDENCE REP.

GUESTS: Miller Wiens, Anderson Ebhomielen, (Brad) Rui Zhang, Alanna Shockley, Chris Vokey
Gregory Cruickshank, Lisa Hildebrand, Virginia Brickley,

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20222GA]	<u>MSC: K. Kalmar/S. Glydon</u> BIMT the General Assembly adopt the agenda of September 16, 2013. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20223GA]	<u>MSC: V. Wells/M. Kawchuk</u> BIMT the General Assembly approve the minutes of June 26, 2013. Carried
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3. CHAIRS REMARKS

Welcome back, I'm excited to see what everyone has planned for the upcoming year.

4. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month. The first General Assembly report will be due October 5, 2013.

4.1 PRESIDENT – Shuna

- Please see my full report on line.
- Organizing our Volunteer Fair that will be held November 6, 2013.

4.2 VP ACADEMIC – Katie

- My full report is on line.
- Organizing our Relay for Life team, let me know if you want to participate.

4.3 VP STUDENT AFFAIRS – Adam

- Fresh Fest went well.
- Clubs Rush Week was successful, there are a lot of new clubs this year.
- New events coming up.

4.4 VP EXTERNAL - Sean

- The CASA conference we hosted in July was a success.
- We have two campaigns coming up, details are in my report.

4.5 VP OPERATIONS & FINANCE – Michael

- Will be sending out an email about the Legislative Review Committee.
- We are without an Operations Coordinator until Tracy gets back.

4.6 FINANCIAL UPDATE (Insert 4.6) – Michael

- The Zoo is doing a lot better this year.
- Most of the items on the agenda will be from the Capital Replacement Fund budget line.

4.7 GENERAL ASSEMBLY ANNOUNCEMENTS

None at this time.

5. PRESENTATIONS TO COUNCIL

5.1 RESIGNATIONS

A. ARTS & SCIENCE REPRESENTATIVE – *Shuna*

Melissa will be going to UBC instead of U of L so she can't hold this position.

MOTION [20224GA]

MSC: S. Talbot/S. Glydon

BIMT the General Assembly accept the resignation of Melissa Bond as a 2013-2014 Arts & Science Representative effective as of July 10th, 2013.

Carried

B. INTERNATIONAL REPRESENTATIVE - *Shuna*

Avro is on a Co-op and won't able to do his position.

MOTION [20225GA]

MSC: S. Talbot/Brenna

BIFMT the General Assembly accept the resignation of Avro Mazumder as the 2013-2014 International Representative effective September 9th, 2013.

5.2 ULSU BY-ELECTION – *Cheri*

Cheri Pokarney was acting CRO.

Candidates:

- **Health Sciences Rep**
Miller Wiens – Winning Candidate
- **International Rep**
Anderson Ebhomien
(Brad) Rui Zhang – Winning Candidate
- **Arts & Science Rep**
Alanna Shockley
Chris Vokey
Gregory Cruickshank
Lisa Hildebrand – Winning Candidate
Virginia Brickley

A. INTRODUCTION

Cheri welcomed the candidates and gave an explanation of the by-election process and how voting took place.

B. CANDIDATE SPEECHES

Each Candidate spoke for a maximum of two minutes one faculty/group at a time.

C. Q & A

General Assembly members asked candidates questions pertaining to the position they were running for. This took place after all the speeches were finished. Candidates were given one minute to answer.

D. DISTRIBUTION OF BALLOTS

Cheri distributed the ballots.

E. GA VOTE BY SECRET BALLOT

Each voting GA member was given a ballot to privately mark their choices.

F. COLLECTING & COUNTING OF BALLOTS

Cheri collected the ballots. Once this was done, the CRO and the Executive Assistant left the room to count them. The CRO brought the results back to the room and announced the winning names, not the vote count.

G. ANNOUNCEMENT OF BY-ELECTION RESULTS

After the winning candidates were announced, invitations were given to the winning candidates to sit at the GA board table, but they will not be voting members until the next GA meeting when the results are ratified. Those candidates who did not secure a spot on the GA were thanked and encouraged to run in the Spring General ULSU Elections.

H. RATIFICATION OF RESULTS

The election results will be ratified at the next GA meeting.

5.3 ELECTION OF ASSISTANT VICE PRESIDENTS (AVP) (Insert 5.3) – Shuna

A. ASSISTANT VICE PRESIDENT TRIAL

Shuna gave a brief explanation of why we have Assistant Vice Presidents.

The changes to title and to specific positions are a trial and if they are functioning the Legislative Review Committee will submit for updated bylaws. Pay and requirements will remain the same.

B. AVP DUTIES

Each EC member gave a brief run down on what duties their elected AVP will be doing for the year.

1. AVP Academic - **Charlie Smith**
2. AVP Advocacy – **Chris Hollingsworth**

3. AVP Events – **Ben Goodwin**
4. AVP Policies – **Victoria Wells**
5. AVP Volunteer – **Tye Cusack**

C. CANDIDATE SELECTION

Positions were presented one at a time to the candidates in the order listed above. Each candidate was given opportunity to select which position they would like to run for. They were each given two minutes for questions and answers.

D. VOTING

The newly elected members can run but not vote for the AVP positions. The results will be ratified at the next General Assembly meeting.

6. ITEMS FOR INFORMATION

6.1 GA EXPECTATIONS - Shuna

As of October 5th, your first report will be due with the exclusion of the newly elected GA members.

6.2 ADVOCACY COMMITTEE – Sean

The committee will be meeting this Wednesday at 4pm and we will be developing External policy.

6.3 CASA STUDENT DEBT AND MUNICIPAL ENGAGEMENT CAMPAIGNS - Sean

The campaign will involve building a wall of debt and dressing people up as super hero's. This will be around the time of Municipal elections.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATION – Adam

Adam has reviewed all the documentation and they are all good. There are a lot of new clubs this year.

MOTION [20226GA]

MSC: A. Long/K. Kalmar

BIMT the General Assembly ratify the following clubs for the 2013-2014 academic year:

- | | |
|--|---|
| 1. Environmental Science Club | 19. Nursing Student Club University of Lethbridge |
| 2. Native American Students Association | 20. Yoga Club Lethbridge |
| 3. Synthetic Biology Club | 21. Chinese Culture Club |
| 4. University of Lethbridge Spanish Club | 22. Organization of Residence Students |
| 5. Musical Theatre Society | 23. U of L Board, Ski, and Surf Club |
| 6. Vocal Harmony Singers Club | 24. The French Club |

- | | |
|---|---|
| 7. Dance Academy | 25. Anthropology Club |
| 8. University of Lethbridge Accounting Club | 26. Cancer Awareness |
| 9. University of Lethbridge Headbangers Society | 27. Trolls Rugby Football Club |
| 10. University of Lethbridge Ultimate Club | 28. Lethbridge Catholic Young Adults |
| 11. Theatre Arts Society | 29. University of Lethbridge Mixed Curling Club |
| 12. University of Lethbridge Dance Team | 30. Canadian Breast Cancer Foundation Youth Advisory Council |
| 13. Model United Nations Club | 31. Jazz Club |
| 14. Muslim Student Association | 32. Pagan Student's Association |
| 15. Geek Entertainment of Every Kind (GEEK) | 33. Global Drums |
| 16. Wind Orchestra Club | 34. Latter-day Saint Student Association |
| 17. The Object Manipulation Club | 35. University of Lethbridge Progressive Conservative Association |
| 18. University of Lethbridge Geography Club | 36. U of L Climbing Club |
| | 37. Association of Political Science Students |

Carried

8. ITEMS FOR ACTION

8.1 ADVOCACY COMMITTEE POLICY STATEMENT (Insert 8.1) - Sean

This is the first policy of the year. Preston and Elizabeth Ferguson have both reviewed it. This is an external policy and only requires one reading at one meeting.

MOTION [20227GA]

MSC: S. Glydon/B. Goodwin

BIMT that the General Assembly approve ULSU Policy Statement III: FNMI Participation.

Carried

8.2 TV FOR THE ZOO - Cheri

All the TVs were purchased during the same year and that's why they are all breaking down at the same time.

Quote: Hisense 50k360 for around \$650.00.

TV:	\$650
GST:	\$32.50
15% Contingency	<u>\$102.38</u>
TOTAL	<u>\$784.88</u>

MOTION [20228GA]	<u>MSC: K. Kalmar/M. Sutherland</u> BIMT the General Assembly approve the maximum expenditure of \$784.88 for a 50" TV for the Zoo. Monies to come from Capital Replacement Fund. Carried
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8.3 BLINDS FOR 3rd LEVEL - Cheri

16 - 2" wood, 1 blackout roller and roller repairs installed is \$4,940 + GST. The blinds in the ballrooms are falling apart. They always come out of the track. We are keeping the blackout blinds but keeping them high. The new blinds will be very easily accessed and user friendly. They will be very nice looking for weddings. They have a 10 year warranty.

Budget:
Blinds \$4,940.00
GST \$247.00
15% Contingency: \$259.35
TOTAL: \$5446.35

MOTION [20229GA]	<u>MSC: S. Talbot/D. Goyal</u> BIMT the General Assembly approve the maximum expenditure of \$5,446.35 for blinds on 3 rd level of the Students' Union Building. Monies to come from Capital Replacement fund. Carried
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8.4 COMPUTERS (Insert 8.4) – Cheri

We need two new computers, one for the Bookkeeper and one for our Operations Coordinator. Our bookkeeper needs a new accounting program because they no longer offer support to the program he is using now.

Budget:
2 Computers (Including GST) \$2,277.24
3 External Hard Drives \$350.00
1 Monitor \$350.00
Computer program (ACPAC) \$5,000.00
15% Contingency \$1,196.59
TOTAL \$9,173.83

MOTION [20230GA]	<u>MSC: M. Kawchuk/S. Glydon</u> BIMT the General Assembly approve the maximum expenditure of \$9,173.83 for 2 Computers, 3 external hard drives, ACPAC program and one monitor. Monies to come from Capital Replacement, Computer budget line. Carried
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8.5 HOURLY EMPLOYEE WAGE STRUCTURE - Cheri

This is a guideline on wages for employees who work in the Zoo and the Service Centre. It's nice to have some flexibility in case we need to give someone more responsibility and offer them a little bit more money. We like to pay our employees at least one dollar above minimum wage and currently there are employees just making minimum wage.

MOTION [20231GA]

MSC: K. Kalmar/D. Goyal

BIMT the General Assembly approve the following wage structure for hourly ULSU employees, effective September 16, 2013:

- The ULSU will pay all hourly employees a minimum of at least \$1.00 over minimum wage.
- Servers/bartenders will receive a minimum of at least \$1.00 over minimum wage, up to a maximum of \$13.00/hour. Supervising bartenders may receive up to a maximum of \$14.00/hour.
- Security will receive a minimum of at least \$1.00 over minimum wage, up to a maximum of \$13.00/hour. Security supervisors may receive up to a maximum of \$15.00/hour
- Kitchen staff will receive a minimum of at least \$1.00 over minimum wage, up to a maximum of \$14.00/hour. Kitchen supervisors will receive a maximum of \$17.00/hour.

Hourly wages are not automatic and are subject to the approval of the Zoo Manager/Service Centre Manager and General Manager. The Executive Council will be informed of all wage increases.

Carried – Nigel abstained

8.6 AUDITED FINANCIAL STATEMENTS (Insert 8.6) - Michael

Michael reviewed the financials and explained budget lines with the General Assembly. Please talk to Mike about the Audit in his office if you have any questions and want to go over it in detail.

MOTION [20232GA]

MSC: M. Kawchuk/S. Glydon

BIMT the General Assembly approve the University of Lethbridge Students' Union Audited Financial Statements for the year ending April 30, 2013 as prepared by KPMG and as presented on Monday September 16, 2013.

Carried

8.7 DIRTY BINGO - Shuna

We are approving a full year of supplies all at once so we can be more accountable. This will cover costs for 5 months worth of prizes. We wanted the prizes to be substantial.

MOTION [20233GA]

MSC: S. Talbot/K. Kalmar

BIMT the General Assembly approve the maximum expenditure of \$2500, for October 2013 through March 2014 for Dirty Bingo supplies. Monies to come from the Zoo expense line.

Carried

9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

TBA - please send your class and work schedules to Katie so we can set our GA meetings.

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20234GA]

MSC: V. Wells/A. Long

BIMT the General Assembly adjourn the meeting of September 16, 2013.

Carried

GENERAL ASSEMBLY



MINUTES

4th MEETING OF 2013-2014

OCTOBER 17, 2013 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
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ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, BRENNNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, NIGEL PETERS – EDUCATION REP, BRAD ZHANG - INTERNATIONAL REP, PRESTON CROW CHIEF - FNMI REP, DEE GOYAL - A & S REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: BENJAMIN GOODWIN – FINE ARTS REP, LISA HILDERBRAND - A & S REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, MILLER WIENS – HEALTH SCIENCES REP, JESSE BAKER - RESIDENCE REP.

GUESTS: CAUS REPRESENTATIVE – CONNER BROWN, BAZ SKINNER

1. A. RATIFICATION OF BY-ELECTION RESULTS

MOTION [20271EC]

MSC: K. Kalmar/B. Scott

BIMT the General Assembly ratify the ULSU September 2013 by-election results as follows:

- Arts & Science Representative – Lisa Hildebrand
- International Representative – Brad Zhang
- Health Science Rep – Miller Wiens

Carried

B. RATIFICATION OF ASSISTANT VICE PRESIDENTS

MOTION [20272EC]	<u>MSC: S. Glydon/N. Peters</u> BIMT the General Assembly ratify the following Assistant Vice Presidents for 2013-2014: AVP Academic - Charlie Smith AVP Advocacy – Chris Hollingsworth AVP Events – Ben Goodwin AVP Policies – Victoria Wells AVP Volunteer – Tye Cusack Carried
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2. ADOPTION OF THE AGENDA

2.1 ADOPTION OF THE AGENDA

MOTION [20273EC]	<u>MSC: K. Kalmar/S. Glydon</u> BIMT the General Assembly adopt the agenda of October 17, 2013. Carried
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3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

MOTION [20274EC]	<u>MSC: A. Long/B. Scott</u> BIMT the General Assembly approve the minutes of September 16, 2013. Carried
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4. CHAIRS REMARKS

Municipal elections are on Monday, it matters who you vote for.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month. There are still some missing reports.

5.1 PRESIDENT – Shuna

- I have been working on the volunteer fair.
- Attended a Board meeting and the topic was student fees.
- Have been busy with the CASA Policy Committee.

5.2 VP ACADEMIC – Katie

- Attended the GFC orientation. It was beneficial for those who attended.
- The open house was a success, very high attendance.
- Ben and I gave a session at the open house.
- T-shirt contest submission was closed on Thursday, we have ten designs.

5.3 VP STUDENT AFFAIRS – Adam

- Clubs are sharing 4 rooms.
- We are having singer songwriter workshops in March.
- We will be having a Hypnotist and two bands after the elections.
- Humans vs Zombies will be changed to Spy vs Spy this year
- Frostbite will change a little this year.
- Blood drive – we are still looking for 5 people.
- There is no such thing as a mistake as long as you learn from your actions.

5.4 VP EXTERNAL - Sean

- We had our Mason/Smith debate which was very successful.
- Advocacy Committee is going very well.
- We will be speaking with the Minister.
- The Lobby Con in Edmonton is coming up.
- Have been busy with Ignite.

5.5 VP OPERATIONS & FINANCE – Michael

- Missing reports from Tye, Jesse, Shelley, Shashi
- Our soft drink agreement is up soon.
- Met with an external person about our leases, they think they are at market value.
- Events coming up are Sexy Week & Piggy Bank Fundraiser.

5.6 FINANCIAL UPDATE – Michael

- The Zoo did fantastic last month.
- Mike reviewed the budget lines with the GA.

5.7 GENERAL ASSEMBLY ANNOUNCEMENTS

- Relay for Life is being hosted on November 1st. Goal is \$28,000. Our goal is to have 150 students, we also have Dr. Mike Mahon as a speaker.
- EPA students – we are in negotiations with the University for the EPA students. Shuna explained that we are not in favor of a fee increase for international students. International fees are at a federal level not provincial.

6. PRESENTATIONS TO COUNCIL

6.1 CONNER BROWN – CAUS CHAIR (Insert 6.1) – Sean

Conner gave the GA a presentation on CAUS. Please see the insert.

6.2 QIP – BAZ SKINNER PLAY (Insert 6.2) - Mike

Baz Skinner would like to host a play. She would like to host her play by doing a workshop performance. As she watches the play she will make sure that her voice comes out in the production and not the interpretation of others. Please see the insert for details of the presentation.

Adam suggested that we add contingency to the budget, but Baz is ok with the way it is and said that Terry Whitehead is on board with assisting with some expenses. Baz has talked with City Council who will hopefully help offset some costs as well as other places who have agreed to help financially. The budget presented already reflects the amount after other sponsorship. The ULSU did approve a similar proposal last year. There are challenges with Fine Arts students accessing funding. Any money not used will be returned to the ULSU. Sean feels this is a good allocation of funding and is an attractor to future Fine Arts students. They are aiming for March 28th & 29, 2014 to have the event.

MOTION [20275EC]

MSC: M. Kawchuk/S. Glydon

BIMT the General Assembly approve \$3,600.00 in QIP funding for the workshop production of Dance Party, to be held on March 28th 29th and 30th, 2013, in the Dr. Foster James Penny Building. Monies to come from QIP Funding.

Carried

7. ITEMS FOR INFORMATION

7.1 GA & STAFF ULSU CLOTHING ALLOWANCE - Shuna

All GA and Staff receive \$40.00 off ULSU clothing. Please order through Cheri (su.manager@uleth.ca). We encourage you to embroider your position on it. Cheri will send out an email with a link to product selections. Deadline is November 15th, please email your request with details to Cheri.

7.2 EXECUTIVE ACCOUNTABILITY COMMITTEE – Shuna

There can be no Executives or AVPs on this committee. The committee submits a review to the Executives, you meet with them and let them know how they can improve etc. The time commitment last year was 12 – 15 hours. In previous years they have done a survey but you could chose a different process. Megan, Dee, Preston and Lisa are interested in sitting on the Committee. The report is due by December.

MOTION [20276EC]

MSC: S. Glydon/ A. Long

BIMT Megan Sutherland, Dee Goyal, Preston Crow Chief and Lisa Hildebrand form the Executive Accountability Committee for 2013-2014, and have a draft of the report to be completed by December 1, 2013.

Carried

7.3 MUNICIPAL ELECTION - Sean

There is a councilor's forum tomorrow. There will be an advanced polling station and the general election day is Monday October 21st. The Election Lethbridge website has all the details. Please let Shuna and Sean know if you hear of anyone having challenges with voting.

7.4 OCT 20TH – GA TEAM BUILDING RETREAT – Adam

We are having a team building event this Sunday. We will have a bowling event and food, the ULSU will be paying for it. It's important to interact with each other on a non-professional level.

7.5 NEW CHAIRS FOR THE OFFICE & BOARDROOM – Cheri

We have been looking into replacing new chairs and tables for the board room and office. A budget will be on the November's GA meeting.

7.6 QIP - FROSTBITE 2.sn0w (Handout) – Adam

This event is similar to Fresh Fest but will be in January. It will be an all day music festival. Adam will be bringing a budget to the next GA meeting, it will be around \$20,000. Please come to the Student Engagement Committee meeting if you would like to be part of this.

7.7 HALLOWEEN CAB (Handout) – Adam

October 31st will be the ULSU Halloween Cab. We will be giving prizes away and having a photo shoot. It is free to get in.

7.8 RELAY FOR LIFE – Katie

We only have 8 people confirmed and we need 10 to form a team. Tye and Nigel and maybe Charlie would like to be part of the team.

8 ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

8.2 CLUB RATIFICATION – *Adam*

All the constitutions look good. Students Offering Support won't take away from our Tutoring Centre as there are different aspects to each group.

MOTION [20277EC]

MSC: A. Long/M. Sutherland

BIMT the General Assembly ratify the following clubs for the 2013-2014 academic year:

Amnesty International

Psychology Neuroscienc Club (PANIC)

Knitting & Crocheting Club

U of L Accounting Club – Edmonton

KinPhy Ed

U of L Medieval Club

New Media Student Society

Photography Club

Social Work Student Association

U of L Chess Club

Accrue Calgary Club (Accounting Club)

Freedom House Club

Lethbridge Students for Life

U of L Agricultural Student Society

Singers Club

Students Offering Support

Carried

9 ITEMS FOR ACTION

9.2 LAPTOP REPLACEMENT (Insert 9.1) – *Shuna*

Our laptops were quite old. There was a lot of issues with people coming in and out of the office borrowing the laptops and there is no way of tracking them down. We will implement a sign-out process with these new ones. We use them a lot and are a necessary part of our equipment. Tablets can't connect with the smart boards and also have other limitations. A suggestion was brought up of installing a tracker in the new ones. The GA like this idea.

MOTION [20278EC]

MSC: S. Talbot/V. Wells

Whereas our two lap tops went missing in the beginning of September and were never returned.

Whereas we will be implementing a sign-out process to ensure that future lap tops are returned.

BIMT the General Assembly approve the maximum expenditure of \$1362.88 for the purchase of two laptop's and related expenses, including but not limited to software and warranty, for general office use. Monies to come from Capital Replacement Fund.

Carried

9.3 ULSU POLICY STATEMENT IV: MANDATORY NON-INSTRUCTIONAL FEES (Insert 9.2) – Sean

This is our fourth policy statement and will make a great addition to our roster. Sean will fix the formatting issues.

MOTION [20279EC]

MSC: S. Glydon/K. Kalmar

BIMT the General Assembly ratify ULSU External Policy IV: Mandatory Non-Instructional Fees.

Carried

9.4 CASA ADVOCACY WEEK (Insert 9.3) – Sean

Please see the insert for the budget. We will get some cheaper prices during the booking process. It is expensive but definitely worth it. This is the conference where we will actually be meeting with politicians and therefore make some changes federally.

MOTION [20280EC]

MSC: S. Glydon/B. Scott

BIMT the General Assembly approve the maximum expenditure of \$3014.39 to send Shuna Talbot and Sean Glydon to Ottawa for CASA Advocacy week from November 17th to 22nd, 2013. Monies to come from All Travel Conference/ Per Diem.

Carried

10 OTHER BUSINESS

None at this time.

11 NEXT MEETING

November 14, 2013 at 6pm - *(Agenda items are due November 6th at 4:30 pm)*
December 4, 2013 at 6pm - *(Agenda items are due November 26th at 4:30 pm)*

12 ADJOURNMENT

12.2ADJOURNMENT

MOTION [20281EC]

MSC: K. Kalmar/A. Long

BIMT the General Assembly adjourn the meeting of October 17, 2013.

Carried

GENERAL ASSEMBLY



MINUTES

5th MEETING OF 2013-2014

NOVEMBER 14, 2013 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

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BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDERBRAND - A & S REP, BRENNIA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDERBRAND - A & S REP, BRENNIA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BENJAMIN GOODWIN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: MILLER WIENS – HEALTH SCIENCES REP , SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP

GUESTS: GRANT ADAMSON – ALUMNI ASSOCIATION

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20311GA]

MSC: K. Kalmar/L. Hildebrand

BIMT the General Assembly adopt the agenda of November 14, 2013.

Carried

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20312GA]

MSC: S. Talbot/A. Long

BIMT the General Assembly approve the minutes of October 17, 2013.

Carried

3. CHAIRS REMARKS

It's nice that the municipal elections are over, it was a very busy time.

4. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

4.1 PRESIDENT – *Shuna*

- Ben, Tye, Chris, Shelley and Shashi are late with their reports.
- The multi faith prayer space will be moving forward quicker. We are starting functioning planning tomorrow.
- There has been a lot of controversy over the Pro-life demonstration. Thank you Cheri for taking on a lot of the complaints.
- Had the internet safety session with the city policy.
- We will be having professional photos taken just before our December GA meeting.

4.2 VP ACADEMIC – *Katie*

- Have been busy with grade appeals.
- Sean and I are working with the City on an international student mixer.
- The T-shirt contest is now closed. We have decided to print all three designs.
- Had the second student engagement committee meeting, there were some great ideas presented.

4.3 VP STUDENT AFFAIRS – *Adam*

- Feed or Famine raised over 2,000 food items and \$150 in cash. Nursing club, Trolls and Geography club won.
- The costume contest ends tomorrow, please go to facebook and vote, they will win TVs.
- Spy vs Spy sign up is underway.
- May your stashes stay strong until your cancer is gone.

4.4 VP EXTERNAL - *Sean*

- Presented to City Council about advance polling stations on campus for municipal elections.
- I will be attending CASA lobby Conference.
- I was in Edmonton for a mini lobby con.
- Volunteer fair was held last Wednesday. There were about 17 tables set up.
- Working on policies with the advocacy committee.

4.5 VP OPERATIONS & FINANCE – Michael

- WHL all star game -- we were approached by the hurricanes to sell tickets in our office. It's a great opportunity to attend.
- I have been working on an AGLC license. We would like to run a casino night to fundraise for the ULSU Food Bank.
- Progress with the LRC is going well, we are working on policies now.
- We will be having a Leave and Feed event for our food bank at the end of November through December.
- We purchased lap tops but we aren't happy with them so we will be exchanging them.

4.6 FINANCIAL UPDATE – Michael

- It looks like \$5,000 from fresh Fest will go back to QIP.
- Both the Zoo and the Service Centre turned a profit this month.
- Mike reviewed some of the budget lines.

4.7 GENERAL ASSEMBLY ANNOUNCEMENTS

- EAC met and are working on the survey that we will be emailing out.
- Some International students may want some of the board room furniture once it is replaced.

5. PRESENTATIONS TO COUNCIL

5.1 GRANT ADAMSON – ALUMNI ASSOCIATION PRESIDENT

- Alumni relations is part of the university even though they are off campus. Alumni Association exists under that umbrella and we do get a little bit of funding from them every year. We try to support events to celebrate Alumni and support incoming Alumni. The John Gill golf tournament is an event that we run and then the proceeds come back to the undergraduates. We also have upcoming events, some large and some smaller events.
- We have a new mission statement and strategic plan.

6. ITEMS FOR INFORMATION

6.1 GA CHRISTMAS PARTY - Katie

- The Christmas party will be right after the December GA meeting.
- We will be having a Chinese gift exchange – everyone brings a gift, we draw numbers and the first person picks a gift off the table and everyone after that can choose a new gift or one that has already been opened. Please email Katie with your ideas for the party. If you don't email her the party will be Katiepalooza.

6.2 STUDENT SPEAKER CHALLENGE - Katie

Katie has been looking for ideas for the Student Speaker Challenge. We are looking at having a new structure for the event. Katie shared some examples and the General Assembly like both censorship and social apathy topics. Shuna encouraged the GA to participate in the event, it's a great opportunity.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATION – Adam

All documents are in great except for the Young Liberal Club but Adam will follow up to make sure their constitution is in order.

MOTION [20313GA]	<u>MSC: A. Long/B. Goodwin</u> BIMT the General Assembly ratify the following clubs for the 2013-2014 academic year: 1. U of L Co-operative Education Ambassadors 2. U of L Art Society Carried
MOTION [20314GA]	<u>MSC: A. Long/M. Stutherland</u> BIMT the General Assembly ratify the U of L Young Liberal Club for the 2013-2014 academic year under the condition that they complete their constitution. Carried

NOTE: Adam will report back to the General Assembly next month.

8. ITEMS FOR ACTION

8.1 ULSU POLICY STATEMENT V: MARKET MODIFIERS (Insert 8.1) – Sean

This policy has been through the proper proceedings before it has come to the General Assembly.

MOTION [20315GA]	<u>MSC: S. Glydon/S. Talbot</u> BIMT that the General Assembly ratify ULSU Policy Statement V - "Market Modifiers". Carried
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8.2 ULSU POLICY STATEMENT VI: ULSU CONTRIBUTIONS TO UNIVERSITY CAPITAL PROJECTS

(Insert 8.2) – *Sean*

In the past, the ULSU has donated to university capital projects and have received very little recognition. This policy is in place so in future years if the ULSU donates to projects they can review this policy and make their choices with this information.

MOTION [20316GA]

MSC: S. Glydon/B. Scott

BIMT that the General Assembly ratify ULSU Policy Statement VI - "ULSU Contributions to University Capital Projects".

Carried

8.3 QIP - FROSTBITE 2.sn0w (Insert 8.3) – *Adam*

This event will have activities during the day and in the evening, there will be a concert and festivities in the Zoo. It is a bigger budget but we are trying to do more of a Fresh Fest event. There will be prizes at the event. Aramark has offered a discount on food but nothing for free.

MOTION [20317GA]

MSC: A. Long/D. Goyal

BIMT the General Assembly approve the maximum expenditure of \$21, 031.83 for Frostbite 2.Sn0w, held on January 17 & 18, 2014. Monies to come from QIP.

Carried

9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

December 4, 2013 - (*Agenda items are due November 26th at 4:30 pm*)

Please book your picture time between 4:30pm and 6:00 pm

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20318GA]

MSC: S. Glydon/V. Wells

BIMT the General Assembly adjourn the meeting of November 14, 2013.

Carried

GENERAL ASSEMBLY



MINUTES

6th MEETING OF 2013-2014

DECEMBER 4, 2013 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 20 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

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ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDEBRAND - A & S REP, BRENNNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH – B of G REP (non-voting).

ABSENT: JESSE BAKER - RESIDENCE REP, SHELLEY QIAN – CALGARY CAMPUS REP

GUESTS: DANNY KRISTY – NURSING STUDENTS, AARON & STEPHEN - CKXU, RYAN - MELIORIST

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20341GA]	<u>MSC: K. Kalmar/V. Wells</u> BIMT the General Assembly adopt the agenda of December 4, 2013. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20342GA]	<u>MSC: S. Talbot/S. Glydon</u> BIMT the General Assembly approve the minutes of November 14, 2013. Carried
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3. CHAIRS REMARKS

Merry Christmas, Happy New Year.

4. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

4.1 PRESIDENT – Shuna

- Sean and I were in Ottawa last week.
- Have been working on the multi faith prayer space. We are projecting that it will be completed within one year.
- Sean and I will be working on the Calgary Campus gym pass situation. We will be submitting proposals to various gyms so we can choose one.

4.2 VP ACADEMIC – Katie

- I have been busy with Curriculum Coordinating Committee meetings.
- Have been working closely with LPRIG on the Student Speaker Challenge. The topic will be “Free Speech”.
- The Personal Security Committee – this policy is on harassment. We made some major changes to it.
- Buried Life – I will be doing a poster campaign.

4.3 VP STUDENT AFFAIRS – Adam

- Spy vs Spy went very well. There was no complaint from the faculty or Risk and Safety.
- Ender Bender is coming up. There will be games in Ballroom A.
- 2.sn0w is progressing well. Next week we will have our stakeholder meeting. We have a lot of prizing. Have been working on booking events.
- Quote: Logic will get you from A to B but imagination will get you everywhere.

4.4 VP EXTERNAL - Sean

- Shuna and I were in Ottawa last week for CASA. Attended 5 meetings and Shuna had 8 lobby meetings.
- We have a couple of policies on deck.
- Working on policies for CAUS.
- The Student Association of Mount Royal will be joining CAUS as a partial member.
- Katie received a lot of door prizes for their event.
- Attended the Honorary Degree Committee meeting today.

4.5 VP OPERATIONS & FINANCE – Michael

- Randy has upgraded to his new computer software.

- The Zoo is at a \$60,000 difference this year from last year.
- There are Piggy Banks around campus and there was over \$1100 in them for the ULSU Food Bank. We currently have a food drive going on. IT and financial Services are doing food drives of their own.
- The Calgary club has their own bank account now.

4.6 FINANCIAL UPDATE (Insert 4.6)– Michael

- Michael reviewed the financial update as attached.

4.7 GENERAL ASSEMBLY ANNOUNCEMENTS

- Brady offered appreciation to Sean and Katie for the International Dinner.
- An International student has a concern about discrimination.
- Note Bank collection boxes are out for note collections. There will be prizes when the campaign is done.
- November 25th – the EAC emailed the survey, the deadline is this Friday.
- Farmers Market tomorrow in the ballrooms, noon to 5:00 pm.

5. PRESENTATIONS TO COUNCIL

5.1 CKXU REFERENDUM – Katie

Aaron & Stephen – CKXU provides a number of beneficial opportunities to students on campus, and our radio station is used as a platform to interact with the campus community. We would like to propose a levy increase in the upcoming ULSU general election. We would like to take our program development to the next level and would be able to do this if we had a levy increase. We are looking at implementing a \$1 per semester increase. Having more money would enable us to seek out more money so it all doesn't come from students pockets. We would like to increase more staffing hours. The new position would enable us to write letters for advertising sponsorship and for grants. We want to find the best person for the job whether it is a student or a community member.

Questions & Comments

Shuna – Whenever we have a group approach us to run a referendum with the ULSU they need to have their Question approved by the General Assembly one month in advance. If we do approve a referendum question there would be a fee for them to pay to the ULSU to run it with our election. They will ask for the increase and for a CPI increase as two separate questions. They may request a larger or smaller amount in the question. This will be on the agenda in January 2014.

Tye – The main thing is that students need to know where their money will be going.

Adam - When you present the referendum it would be great to have a list of where the money will be used for. Aaron agreed and ensured that particular information will be promoted.

5.2 THE MELIORIST – *Shuna*

Ryan (Editor in chief) – The Meliorist would like to propose 4 questions for a referendum in the spring and we would like a lot of student feedback. One question will be for a monetary increase and the amount is yet to be decided. Even a very small increase will help us substantially. How we will spend it is where we want input from the students. Advertising revenue is very unreliable. The second question will tie the increase to CPI. This way it's more sustainable. The third question will be about our policies and constitution. It actually cripples us the way our constitution and policies read right now. We need the rules governing AGM to make sense. The fourth question is to integrate the Meliorist into the Students' Union and will have the same oversight as with CKXU, PRIDE Centre and Women's Centre. I have some ideas in mind on how to expand the newspaper. We would like a large student volunteer base to become part of the Meliorist. We would like to hire a Volunteer Coordinator. We would like to expand it to online video conferencing and radio etc.

Questions & Comments

Lisa – asking the constitution question to the student body seems to be daunting.

Ryan – It might but there is no way around it, the constitution requires a drastic overhaul.

Lisa – to be reintegrated back into the ULSU – how will that work?

Ryan – In the past it has been a point of pride from certain Meliorist staff members. We are the only one in Canada that is separate from their Students' Union.

Tye – what if we could post the Meliorist on the students' Union website?

Ryan – its' actually online on the Meliorist website and with another place. We would lose a lot of advertising dollars if it's just online. We would like a saturation of the paper on campus to ensure that students are reading it regularly every week.

Shuna – All it would mean would be that the ULSU would disperse their levy funding to them. In January when they bring their question to the General Assembly we would either approve or deny it.

Chris – when I first saw this on the agenda I was opposed. There might be a backlash from the students and if so would it prevent the reintegrated into the Students' Union?

Ryan – this is where input from the students is important.

Bonnie – you don't have to agree with what is presented as a Students' Union, you just need to concern yourself whether or not you want them to be integrated into the USLU.

5.3 QIP – NURSING STUDENTS, Danny Kristy - (Insert 5.3) – *Mike*

Danny – We would like to get our club members more involved with CNSA. We have done a lot of fundraising for whoever is interested in attending this conference. We would like some financial support to help us attend. The conference will help attendees increase their skills. Ideally it would be networking with national students and professors. On a local level we have cliquy involvement and this conference on a national level provides amazing connections and experiences. We have about 10 confirmed attendees and 5 waffling depending on funding. We chose to apply for QIP instead of a Travel and Conference grant because this year Mike felt that

QIP funding would allow more students to attend. This year it's in Vancouver and is less expensive than if it is on the east coast. This funding would only be used for U of L students.

MOTION [20343GA]

MSC: M. Kawchuk/L. Hildebrand

BIMT the General Assembly approve the maximum expenditure of \$5,000 for the Nursing Student Club for travel to the Canadian Nursing Student Association National Conference to happen in Vancouver, BC, on January 22 – 25, 2014. Monies to come from QIP.

Carried

6. ITEMS FOR INFORMATION

6.1 DODGEBALL - *Sean*

Last February we had a Dodgeball tournament. The consensus last year was that people thought we should do it again this year. We had about 10 teams last year registered and a lot of clubs who made their own teams. We used the intramural format for rules and refereeing. There were a lot of hiccups along the way, the expenditure was higher because of the prizes. One concern Victoria has is that ORS just did a Dodgeball tournament and brought in a lot of residence students. It is a massive undertaking and will take a lot of people to help and we would need to get started right away. Please contact Sean if you are interested in helping. Shuna explained that we would need 3 GA members to help or we won't move forward with this.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

None at this time.

8. ITEMS FOR ACTION

8.1 T-SHIRT PRINTING BUDGET (Insert 8.1) – *Katie*

The winners were picked from Facebook likes. We are going to print all three designs for variety. It's cheaper to buy in bulk. One of the designs is only two colors so that one is less expensive to print. The shirts will be free to those who receive one, they will be going into our SWAG. The last time we ran this contest we gave the shirts out at Meltdown. Katie explained that the cost in printing a smaller number would cost us more to print the other two designs. These will add variety to our SWAG and what we can give away. Chris suggests that since there isn't very many votes on the third submission that would determine that there are not very many students who would want to wear it. Other GA feel it is important to support all three students since they took the initiative to enter the contest. It was also suggested that we print the same amount of shirts of all three designs, but the GA decided to go with Katie's original proposal.

MOTION [20344GA]

MSC: K. Kalmar/B. Scott

BIMT the General Assembly approve the maximum expenditure of \$2096.22 for the printing of 1st (100 shirts), 2nd (50 shirts), and 3rd (30 shirts) place designs from the 2013 ULSU T-shirt Design Contest. Monies to come from Council Events and Promotions.

Carried – 1 opposed

8.2 RESIGNATION – BEN GOODWIN (Insert 8.2) – *Shuna*

The General Assembly would like to thank Ben for all he has put into the Students' Union. We will be doing a by-election in January for the Fine Art rep position. The Executive Council has decided not to fill the AVP position because the time it would take to train for that position would be too much for the time that is left in the year. A concern was brought up with the fact that students vote people into their position but some don't finish their term. Sean explained that sometimes the time commitment interferes with student's education and they need to resign as a representative. Shuna said that technically the motion doesn't need to be on the agenda, it just needs to be given to the Chair.

MOTION [20345GA]

MSC: S. Talbot/N. Peters

BIMT the General Assembly accept Ben Goodwin's resignation.

Carried

8.3 OFFICE/BOARD ROOM CHAIRS – *Cheri*

Cheri presented the chair budget. It is a bit higher in case we need to purchase a little more expensive chairs for the full time office users. There are 22 chairs for the board room and all the other offices have one main chair and two guest chairs, and the Zoo as well. Brad knows some international students who would like to have some of the old chairs and tables.

MOTION [20346GA]

MSC: M. Kawchuk/B. Scott

BIMT the General Assembly approve the maximum expenditure of \$25,780.13 for new chairs for the ULSU Board Room and office. Monies to come from Capital Replacement Fund.

Carried

8.4 CASA AGM – PEI (Insert 8.4) – Sean

This is on the agenda tonight because it's cheaper to book the flights well in advance. Sean has done very well with getting the expenses as low as they are.

MOTION [20347GA]

MSC: S. Glydon/B. Scott

BIMT that the General Assembly Approve the maximum expenditure of \$3,266 to send Shuna Talbot and Sean Glydon to Charlottetown, Prince Edward Island for the CASA Annual General Meeting March 14 - 16. Monies to come from All Travel Conference/ Per Diem.
Carried

8.5 SINGER SONGWRITER WORKSHOP (Insert 8.5) – Adam

This person travels to colleges and universities to teach workshops to students who are interested in being a singer or songwriter. Adam would like to reach a different demographic of students with this event. Please see the budget or details. The person putting on the workshops is very engaging with the students, and he is going to help us with Open Mic night by running some sets during it. He just charges \$2500 flat rate which is a lot cheaper than others and is just doing it for his love and passion for music and teaching. He doesn't ask for a ryder but I think we should buy him at least a couple of meals. This event is geared to all students.

MOTION [20348GA]

MSC: A. Long/M. Sutherland

BIMT the General Assembly approve the maximum expenditure of \$3,256 for the Singer Songwriter Workshop. Monies to come from Council Events.
Carried

9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

January - TBA

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20349GA]

MSC: S. Talbot/L. Hildebrand

BIMT the General Assembly adjourn the meeting of December 4, 2013.
Carried

GENERAL ASSEMBLY



MINUTES

7th MEETING OF 2013-2014

JANUARY 22, 2014 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

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ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, BRENNNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting), CHERI POKARNEY – GM, SUSAN CURTIS – EA (RECORDER).

ABSENT: LIISA HILDERBRAND - A & S REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHIKANT GHAI – EDMONTON CAMPUS REP.

GUESTS: CXKU, Nathan -President of Model UN, Nick, Derek & Mike from the Board Ski and Surf club, Jerry from Social Work

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20379GA]

MSC: V. Wells/K. Kalmar

BIMT the General Assembly adopt the agenda of January 22, 2014.

Carried

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20380GA]

MSC: S. Glydon/B. Scott

BIMT the General Assembly approve the minutes of December 4, 2013.

Carried

3. CHAIRS REMARKS

Happy new year.

4. PRESENTATIONS TO COUNCIL

4.1 QIP - TRAVEL & CONFERENCE GRANT - BOARD SKI & SURF CLUB (Insert 4.1) - Michael
(5 minute presentation)

Derek & Mike from the Board Ski and Surf club presented:

- We feel that we don't fit into the category of a onetime QIP request. The U of L uses our club events to promote the University. We are taking 53 students on the trip. We feel this event plays into Reading Week by providing stress relief to many students. Please see the budget for details of expenses.
- We will be doing a lot of work while we are down there by having firewood and food ready to go so everyone is warm and can wake up to food.
- There will be an executive member in each vehicle to keep things in order.
- The contingency is so high because there could be some unforeseen expenses like having to rent motel rooms unexpectedly, etc.

GA remarks:

- Some of the budget shows that there is an expense to book the campsite for next year. The U of L won't cover that cost because the funding given doesn't fall under the year it is used for. A comment was made that they might be able to book and pay for the campsite this year for next year. However, Shuna doesn't feel confident that the university will approve that portion of the expenses.
- GA Doesn't feel comfortable approving this request because the budget that is in the proposal has changed quite a bit.
- If the trip does come under budget the remainder will have to come back to QIP.
- The contingency is quite a large amount.

4.2 QIP - TRAVEL & CONFERENCE GRANT – MODEL UN (Insert 4.2) – Michael
(5 minute presentation)

Nathan (President of Model UN) presented:

- Our club will be attending the Boston event. The only returning members are on the executive so it has been a lot more work this year than in previous years. We also had our fundraiser coordinator quit on us this year.
- This money if approved will go towards flights. Each attendee will pay around \$600 from their own pocket if the QIP is approved. One of our fundraisers hasn't happened yet. Last year we applied for \$2800 for 13 attendees.

4.3 QIP - TRAVEL & CONFERENCE GRANT – GROUP OF STUDENTS (Insert 4.3) – *Michael*
(5 minute presentation)

Nick presented for the music festival QIP:

- We are requesting travel assistance funding. The trip is very beneficial to both the university and the media department. We will bring back a lot of knowledge for those who are unable to attend. It is an interactive conference this year and there will be a lot of networking opportunities. Any photos we take we will give to recruitment. We are asking for \$400 for each student.
- A lot of students are missing classes and we are all asking our professors what we can do to teach people when we get back.
- There is a media part of the conference such as web, apps, etc and then there is a music portion of the conference.
- It is a little pricey compared to the small number attending because of the expenses of the trip.

GA Remarks:

- A challenge is making out the cheque so there is one person who is accountable. Nick explained that Riley will be handling most of that.

4.4 QIP - RECRUITMENT & STUDENT LIFE (Insert 4.4) – *Michael*
(5 minute presentation)

Shuna presented:

- The Management department offers a leadership conference around the same time as the one that Recruitment puts on. This year they will be collaborating with management so there is just one conference and will be open to all students. The plan is that it will be a university wide conference and they have asked the Students' Union to sponsor the lunch. There is a speaker on the last day and additional costs with the speaker. This will show the university that the Students' Union is serious about the conference and that we will have a significant role in the event. We usually require that the incoming General Assembly members attend and we will be given 10 free spots for them.

4.5 CKXU REFERENDUM (Insert 4.5) – *Shuna*
(5 minute presentation)

Shuna - What we are deciding is whether or not we want to have their name on our ballot.

CKXU presented:

- This year we celebrate 10 years on the FM dial. We have upgraded our equipment and expanded our community involvement. We are proud of our progress but have a lot more to make.
- We want to build upon our sustainability. Please see the graph on the insert. Our staff is underpaid and we are having a hard time retaining people. We also want to establish a wage grid, and to expand our revenue sources. We want to enhance the quality of our programming and give more training to our volunteers.

4.6 QIP – CKXU (Insert 4.6) – Michael
(5 minute presentation)

Aaron & Ben from CKXU presented:

- We are seeking funds for a 10 year student celebration.
- We love bringing events to the community and want to bring an event to students that will be free of charge as an expression of thanks to all the student groups and volunteers who have helped make CKXU what it is today. The idea here is that CKXU tries to work close with the Students' Union. We are hoping to bring in one performer, and working on bringing in another act with the Native Americans.
- We will be doing interviews with students, PRIDE Centre, Women's Centre, LPIRG etc. We are planning for about 200 students attending, outside of clubs etc.
- We would like to do events with the ULSU in the future and bring this partnership on board as well as fostering a relationship with clubs.
- We don't want to have a cover charge because we want to have the event accessible to all students and for it to be CKXU giving back to the students. If we are bringing in acts that have a message and do this with LPIRG then we can't charge for the event. LPIRG supports initiatives rather than impose their views. They are working hard to establish non partisan.

GA Remarks:

- There was a concern that we are backing the full cost of the event. CKXU explained that they run a lot of fundraisers but it's to keep them afloat. As far as what CKXU is investing into this it will be a lot of labour of staff and volunteers. All of our incoming funds are already allotted.
- This is a onetime event as it is an anniversary event.

4.7 IGNITE - Sean
(5 minute presentation)

Sean Glydon presented:

- We will be sending out a media release soon.
- Last year it was a joint effort with CAUS and ASEC. We have a report that highlights conversations and we know what the major stake holders say. We want to know that the average student thinks of what we lobby on. We had focus groups and it was great. We also conducted an online survey. The survey went out to almost all institutions and we made a comprehensive report about what students want. They want good teaching, affordable tuition etc. Sean has a full report if you want to see it. This initiative was completely student driven.

4.8 EXECUTIVE ACTION PLAN UPDATE - Shuna
(5 minute presentation)

Shuna presented:

- I created a great powerpoint presentation but the smart board doesn't work.
- Executive Council set 20 goals for the year and we combined them, most of which we will have completed.
- Implementation of Pronghorn Pride and support for everything they do.
- Promote the herd during Fresh Fest.
- Diversify ULSU events.
- Revamp online communication.
- Communications strategy – trying different marketing ideas. We will create a report on what works and what doesn't.
- Academic workshops are in progress.
- Providing the highest quality of services.
- Further expand the notebank.
- Website upgrades.
- Improve club experience. We have good attendance at clubs council.
- Re-invigorating the clubs common room, we will encourage the incoming executive do this during the summer months.
- Northern campuses – consistent communication. We are seeing events on those campuses.
- Sean will draft a report for next year's VP External.
- Strengthening advocacy hours.
- Engaging the community – we have created a relationship with businesses. We are seeing more media calls.
- Engaging municipal advocacy.
- Monthly meetings with the Mayor.
- Destination project.
- In progress for the multi faith prayer space.
- ULSU financial accountability.
- More fiscally responsible.
- Have been more transparent.
- Will be doing a 360 degree employee review with staff.
- Working on a bike co-op with LPIRG.
- Taking a significant role with management sustainability.

4.9 QIP – CHINESE CULTURE CLUB (Insert 4.9) – *Michael*
(5 minute presentation)

Brad Zhang presented:

- The funding request is for our New Year week celebration.
- This year the majority of the work will be done by the Chinese Culture Club.
- We will be having events and activities during the week.
- There will be paper put on the windows around campus and will advertise on the campus TVs.

- We will also have lanterns, large and small.
- The gala will just be snacks and drinks, it will be less expensive from last year.
- We did plan for volunteer appreciation.
- There won't be any marketing costs, we are collaborating with the International Centre.
- There has not been any fundraising for the event.

4.10 QIP – SOCIAL WORKERS STUDENT ASSOCIATION (Insert 4.10) – *Michael*
(5 minute presentation)

Jerry from Social Work:

- We are trying to promote partnerships with our program. We have recognized that it is give and take and we want to give back. We don't fundraise for the events but we fundraise to give back to the community.
- We are doing our second annual conference and are trying to formalize it. The budget is based on sending 30 of our students to attend the event. We can't car pool with the regulations with travel, so we have to take a chartered bus. We are in conversation with the faculty and they may be able to cover some of the costs but we don't know at this point.
- This is a one day event.
- All of our fees are paid here but we get our degree at the U of C.
- We try our best to keep it cost free for the students because more than half of our students are married and have children and some are single parents etc. We are going to charge everyone a \$20 holding fee for the bus to ensure they don't back out.
- There is a concern from GA that this bus is extremely expensive and that they could find something for about half the amount.

4.11 THE MELIORIST – *Shuna*

This is regarding a referendum question. We won't know what the actual question is until it gets closer to the election.

- It looks like the Meliorist can't go to referendum to change bylaws and constitution because of a legal issue. There may be a question but it's unlikely.

5. ULSU BY-ELECTION FOR THE POSITION OF FINE ARTS REP (Insert 5) – *Cheri*
Cheri Pokarney was acting CRO.

A. INTRODUCTION

Cheri welcomed the candidate and gave an explanation of the by-election process and how voting will take place.

B. CANDIDATE SPEECHES – Matthew Fosen

Matthew introduced himself and gave his speech. The General Assembly members were given the opportunity to ask questions pertaining to the position he was running for.

C. VOTING

Mathew and other guests were asked to leave the room so the General Assembly could vote by raising their hands. It was done this way instead of secret ballot because there was only one candidate and this also cut down on time since the agenda was so long.

D. ANNOUNCEMENT OF BY-ELECTION RESULTS

The General Assembly voted Matthew Fosen as the new Fine Arts Representative for 2013-2014.

E. RATIFICATION OF RESULTS

The election results will be ratified at the next GA meeting.

6. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

6.1 PRESIDENT – Shuna

- I have been working on the northern campus gym proposal.
- I will be having surgery on Thursday and will be out of the office until Monday.

6.2 VP ACADEMIC – Katie

- The Student Speaker challenge will be starting up. We extended the sign up deadline until Friday. All GA members are eligible to participate.
- I have been working on a grad information booth fair.
- There have been quite a few complications with the Buried Life.

6.3 VP STUDENT AFFAIRS – Adam

- Frostbite was great. We got a lot of exposure for the U of L and they are using the event to promote the university.
- Club Rush Week was busy and went well. All clubs are not getting equal exposure with the way the atrium is set up now.
- It's a busy time with clubs.
- Every accomplishment starts with a decision to try.

6.4 VP EXTERNAL - Sean

- Doing an Ignite media release.
- Shuna and I will be meeting the new minister of advance education.
- Working on an advocacy policy and one on mental health.
- CASA – busy with committee work.

6.5 VP OPERATIONS & FINANCE – Michael

- We have a meeting set up with Coke.
- I have been working on Sexy Week.
- We will be doing our piggy bank fundraising initiative.

6.6 FINANCIAL UPDATE (Insert 6.) – Michael
Mike reviewed the financial document.

6.7 GENERAL ASSEMBLY ANNOUNCEMENTS
Charlie – my last name is now Helmer-Smith.

Brad – the Consulate General of China would like more collaboration with the Students' Union. I've started to collect the contact information of our international student's embassies and consulates.

Megan – We are here to represent the Students' Union and it's important that we show up for the tabling time we have signed up for, and if we can't make it then we should get a replacement or let someone know.

Nigel – I have started to work on the clothing drive. We will be working with the international students this year to make it bigger and better. It will be moved from the ballroom to the atrium. I will need a lot of help getting it off the ground.

7. ITEMS FOR INFORMATION

7.1 COMMITTEES (Insert 7.1) - Shuna

- ULSU Strategic Planning Committee
We will just be reviewing the old strategic plan. GA members who want to sit on this committee are: Dee, Brad, Charlie, Victoria, Tye, Preston, Chris.
- Transition Committee
This committee will meet about three times to plan our retreat. GA members who want to sit on this committee are: Jesse, Chris, Victoria, Megan.
- Awards Committee
This committee will meet about three times. GA members who want to sit on this committee are: Brenna, Megan.

7.2 ELECTION MARKETING IDEAS - Shuna

- We need to re-evaluate how we promote the ULSU election. We have come up with an aggressive marketing strategy. For your February report I would like you to do a one hour information session during the nomination period. You could set up a table,

collaborate with departments, etc. You can do whatever you like, the idea is just to get the information about the positions to as many students as possible.

- We will use a similar concept with posters. Will create election banners. We will also be doing a poster campaign to recruit nominees.
- Our focus is to engage the students with a lot of various forms of information.

7.3 EXECUTIVE ACCOUNTABILITY SURVEY

EC is focused on students first and have promoted the ULSU well. They are making progress and achieving their goals. We are asking them to focus on team building, professionalism and communication between the EC and GA. Over all the EC is doing very well.

7.4 BURIED LIFE

One of the members will no longer be attending the event. Our only option is to pay for the remaining three at a reduced cost or cancel the event. However, since we have over 200 tickets sold so far so we will be continuing on. The new cost for the remaining three will be \$12,500 USD.

8. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

8.1 CLUB RATIFICATION – *Adam*

Super Smash Brothers – this is a group of students who want to hold monthly tournaments. The Geek Club is excited about this too.

KOMO Crew (King of my Own) – this club is focusing on Jamaican hip hop and Brazilian break dancing but will do other dancing as well. It's an international group of students.

MOTION [20381GA]

MSC: A. Long/K. Kalmar

BIMT the General Assembly ratify the following clubs for the 2013-2014 academic year:

1. Human Resources Club – Calgary Campus
2. Finance Club – Lethbridge
3. Super Smash Brothers University
4. KOMO Crew

Carried

8.2 QIP - TRAVEL & CONFERENCE GRANT - BOARD SKI & SURF CLUB (Insert 4.1) – *Michael*

The budget has changed considerably from the time they have submitted it until now. Last year one of the biggest debate was to put money down on the campsite for the next year, but the university won't approve that. We shouldn't approve any grant that doesn't have any formal budget on what they are spending their money on.

DEFEATED

MOTION [20382GA]

MSD: M. Kawchuk/S. Talbot

BIMT the GA approve a maximum expenditure of \$4,100 for Board Ski and Surf club for travel on the surf trip to California between February 17th and 21st. Monies to come from QIP.

0/13/1 – Adam abstained. - **DEFEATED**

8.3 QIP - TRAVEL & CONFERENCE GRANT – MODEL UN (Insert 4.2) – Michael

Model UN has come to us before for funding but feel that this is a very important academic event. GA brought up a concern about the amount they are applying for. Over the past couple of years they have been good at weaning off of QIP funding. Shuna recommended \$200/person. Sean wants to support them by approving some funding as it is a great event. Mike compared this proposal with the nursing group and we did approve more for them to travel a shorter distance to Vancouver. Model UN is going to Boston and have done a lot of fundraising.

MOTION [20383GA]

MSC: M. Kawchuk/S. Glydon

BIMT the GA approve a maximum expenditure of \$3,000 for the Model United Nations to travel to the Model United Nations conference held in Boston between February 13th and 18th. Monies to come from QIP.

Carried – Shuna opposed.

8.4 TRAVEL & CONFERENCE GRANT – GROUP OF STUDENTS (Insert 4.3) – Michael

A concern was voiced about how relevant this is to their academic studies. Jesse doesn't feel it is a good use of our funds. Shuna feels that it would be better if they pursued a ULSU travel and conference grant as it is less challenging to track down receipts.

In relevance to their degree, if he gets a job elsewhere and meets people at this conference it is very beneficial to the U of L.

We have only used \$4000 of our Travel and conference budget line of \$15,000. Chris doesn't feel that the university administration will approve this one. Feel that this is a unique situation and can be transparent by spending \$2,000 from the Travel and Conference grant budget line.

MOTION [20384GA]

MSC: M. Kawchuk/D. Goyal

BIMT the GA approve a maximum expenditure of \$2,000 to send 10 people to the South by Southwest Music Conference and Festival, to happen in Austin Texas, and to take place between March 7th and 11th. Monies to come from Travel & Conference.

Carried

8.5 QIP - RECRUITMENT & STUDENT LIFE (Insert 4.4) – Michael

This is a great event.

MOTION [20385GA]

MSC: M. Kawchuk/J. Baker

BIMT the GA approve a maximum expenditure of \$1,000 to host the Student Professional Development Conference to happen February 6th and February 7th on U of L campus.

Monies to come from QIP.

Carried

8.6 QIP – CKXU (Insert 4.6) – Michael

GA Remarks:

- This is a lot of money but it is for a great event for the entire campus.
- Because we aren't hosting the event we can keep the Zoo revenues, and we are also catering.
- ULSU did a smaller scale event last year and it was \$12,000.
- CKXU hasn't done any fundraising for this event but they have operations that they need to fund. This is an exception we can make because they need to keep their operations running.
- CKXU does a lot of fundraising all the time. The purpose of this event isn't for fundraising, it's to give back to the university.
- The cost of the bands seem high, but it was explained that if we were to bring them in we would have to pay a lot more, the bands are giving them a great deal.
- They are applying as a onetime request.
- Their sound and staging cost is quite low.
- It's great to see them doing an event.
- Approving this onetime event is what QIP is set up for and gives us a great opportunity to work closer with them.
- CKXU has branded the station very well, as an example, they have their own hot sauce brand.

MOTION [20386GA]

MSC: M. Kawchuk/V. Wells

BIMT the GA approve the expenditure of \$10,345.00 for CKXU 10 year anniversary concert to happen in the Zoo ballrooms on March 1, 2014. Monies to come from QIP.

Carried

8.7 CKXU REFERENDUM (Insert 4.5) – Shuna

We are simply approving that they will be part of our election. This motion does not mean that the GA agrees with the question.

MOTION [20387GA]

MSC: S. Talbot/M. Kawchuk

BIMT the General Assembly accept the following referendum questions proposed by CKXU Radio Society;

Question 1

In order to better provide for the CKXU Radio Society, of which all students of the University of Lethbridge are the primary stakeholders, do you agree to increase the CKXU Levy by \$3.00 (three dollars) per student per semester?

Question 2

For continued sustainability of the CKXU Radio Society, do you authorize the University of Lethbridge Students' Union to tie the CKXU Levy it collects to the Consumer Price Index (CPI), as determined by Statistics Canada, using 2014 as the base year, in order to account for annual inflation/deflation?

BIFMT the General Assembly allow CKXU Radio Society to hold a student referendum in conjunction with the ULSU spring 2014 General Assembly Elections at a cost of \$150.00 to be paid by CKXU Radio Society

BIFMT the General Assembly allow CKXU to submit preamble to their questions by February 10, 2014 with approval from the Chief Returning Officer.

Carried

8.8 QIP – CHINESE CULTURE CLUB (Insert 4.9) – *Michael*

They applied for less last year but this year they aren't charging at the door. It is a different event. Shuna attended this last year and it's a very cool event and challenging to do the dragon event. It's great that they are expanding it to all students. This year the International Centre is unable to help with funding because of budget cuts.

MOTION [20388GA]

MSC: M. Kawchuk/P. Crow Chief

BIMT the GA approve \$3885.00 for the Chinese Culture Club to host their annual new year's celebration to happen in Markin Hall on February 8, 2014. Monies to come from QIP.

Carried – Brad abstained

8.9 QIP – SOCIAL WORKERS STUDENT ASSOCIATION (Insert 4.10) – *Michael*

GA Remarks:

- Would like to see them cover more of the costs but feel it is a good event.
- They are basically an unknown group on campus, it might be good for us to show them our support.

- This event is good but the budget is very high and costs could be cut substantially.
- They are abiding by Calgary risk rules not by the U of L risk rules and they may be limited by which bus lines they are allowed to use.
- This is a market that we haven't supported before and feel it would be good to approve.
- The meals don't really need to be part of the budget. Shuna would like to remove the food costs and reduce the amount in the motion.

GA will approve the \$2500 on the condition that they submit two or three different quotes from bus lines and they have to choose the cheapest option. Mike will ensure that there is not a misuse of funds. Mike will have them show him the quotes and then after the conference they can submit their report.

MOTION [20389GA]

MSC: M. Kawchuk/S. Glydon

BIMT the GA approve \$2500.00 for the Social Workers Student Association for travel to the SWSA conference to happen in Calgary on March 6th. Monies to come from QIP.

Carried

8.10 MELIORIST – Shuna

If we don't receive the questions by February 14th, they will not be on the ballot.

MOTION [20390GA]

MSC: S. Talbot/K. Kalmar

BIMT the General Assembly refer the acceptance of the Meliorist question regarding their bylaw and policies amendments to the Executive Council by February 14th/2014;

BIFMT the General Assembly allow The Meliorist to hold a student referendum in conjunction with the ULSU spring 2014 General Assembly Elections at a cost of \$150.00 to be paid by The Meliorist.

Carried

9. ITEMS FOR ACTION

9.1 BOARD ROOM TABLES (Handout) – Cheri

This includes installation and delivery. 10 year warranty and are designed for rugged use. The ones we are replacing were purchased in 1997.

MOTION [20391GA]

MSC: S. Talbot/M. Sutherland

BIMT the General Assembly approve the maximum expenditure of \$7,347.64 for new tables for the ULSU Board Room. Monies to come from Capital Replacement Fund.

Carried

Brenna arrived

8.2 COUNCIL TRANSITION (Insert 8.2) – *Sean*

This is an important event to transition with the incoming council.

MOTION [20392GA]	<u>MSC: S. Glydon/B. Scott</u> BIMT that the General Assembly approve the maximum amount of \$7998.67 for the annual ULSU Changeover Retreat. Monies to come from the Council Transition Budget Line. Carried
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8.3 ULSU RECOGNITION DINNER (Insert 8.3) – *Cheri*

We have moved the event to the ULSU ballrooms and a few other things to make it within the budget.

MOTION [20393GA]	<u>MSC: S. Talbot/D. Goyal</u> BIMT the General Assembly approve the maximum expenditure of \$4987.50 for the annual ULSU Recognition Dinner, held on April 11, 2014 in the ULSU Ballrooms. Monies to come from the Changeover budget line. Carried
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8.4 MELIORIST - *Shuna*

All we are doing is committing to what we provide for CKXU, LPIRG and the Women's Centre. We are simply deciding if we are comfortable with the ULSU collecting and disbursing their levy. This will not come into effect if the Meliorist Board doesn't approve it.

MOTION [20394GA]

MSC: S. Talbot/K. Kalmar

WHERE AS the Women's Centre, Lethbridge Public Interest Research Group (LPIRG), and CKXU already fall under the Students' Union within the academic calendar;

WHERE AS the University of Lethbridge Students' Union (ULSU) collect their individual levy's on behalf of their organization from the University of Lethbridge and distribute their levy to their individuals organization triannually;

WHERE AS these organizations are provided space in the Students' Union building based off individual agreements between their organization and the ULSU;

WHERE AS these organizations run independently from the ULSU;

WHERE AS any further services above the levy distribution will have some remuneration to the ULSU;

WHERE AS these services will be decided between the individual organization, the ULSU bookkeeper, the ULSU General Manager, the ULSU VP Operations and Finance, and the ULSU President;

BIMT The General Assembly approve the Meliorist to fall under the ULSU in the University of Lethbridge Academic Calendar;

BIFMT The General Assembly approve the ability of the ULSU to collect the Meliorist levy on behalf of their organization;

BIFMT The General Assembly approval will only be in effect after the Meliorist has formally approved this agreement.

Carried

10. OTHER BUSINESS

None at this time.

11. NEXT MEETING

February - TBA

12. ADJOURNMENT

12.1 ADJOURNMENT

MOTION [20395GA]

MSC: V. Wells/J. Baker

BIMT the General Assembly adjourn the meeting of January 22, 2014.

Carried

GENERAL ASSEMBLY



MINUTES

8th MEETING OF 2013-2014

FEBRUARY 25, 2014 AT 6:00 PM
ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 21 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDERBRAND - A & S REP, BRENNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE HELMER - SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDERBRAND - A & S REP, BRENNA SCOTT - A & S REP, CHARLIE HELMER - SMITH - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, MATTHEW FOSEN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP, DEE GOYAL - A & S REP, MEGAN SUTHERLAND - A & S REP, MATTHEW FOSEN – FINE ARTS REP, TYE CUSACK - MANAGEMENT REP.

GUESTS: BRANDON – JAZZ CLUB, JESSE MULLET - KinGames

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20434GA]	<u>MSC: S. Talbot/B. Scott</u> BIMT the General Assembly adopt the agenda of February 25, 2014. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20435GA]	<u>MSC: K. Kalmar/B. Scott</u> BIMT the General Assembly approve the minutes of January 22, 2014. Carried
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3. CHAIRS REMARKS

The ULSU has made a public condolence about the U of L student who has passed away. Stress should not be taken lightly by people, it can have serious consequences. Don't ever be ashamed to ask for help.

4. PRESENTATIONS TO COUNCIL

4.1 REZ WALL (Insert 7.2) – Shuna

Jesse Baker:

- The idea with the Rez wall is to build an identical replica of the Uwall.
- We are asking for \$3000 of QIP money to cover 1/3 of the costs. We are looking at roughly \$9,000 to build it.
- It will be positioned on the pathway so all Rez students will see it. The wall will promote activities for residence students.

GA Comments

- There are very few clubs who use the Uwall. There will be a lot of events that would promote the Rez events. The ULSU could also book the wall if needed.
- Don't have to make a flat top, and you could put a spot light near it so it can be seen at night. It is designed to be identical to the Uwall.
- Have already gone through the facilities for a quote but it shouldn't been too different.

4.2 KINGAMES (Insert 7.3) – Sean

Jesse Mullet – VP of KinGames.

- Asking for \$4,000 for students to attend the Kin Games. We are participating in 3 athletic events this year and then there is an academic portion.
- Details are in the attachment.
- We will have reduced costs for travel.
- We have fundraised for half of what we need.
- We will bring back a video so people or classes can watch it.

GA Comments

- The amount of fundraising is impressive.
- We are a smaller school and we do very well. It's great publicity for the U of L.

4.3 QIP - JAZZ ENSEMBLE (Insert 7.4) – Mike

Jazz club President:

- We started the Jazz Club this year as a way to get jazz into the community.
- Funds we raised from our concerts we put into a tour.

- This year we are doing a 4 day tour in Alberta. We are doing a full concert at Mt. Royal, we will also be training with professors at Grant McEwan, also will be going to high schools.
- Anything we earn goes into our fundraising budget.
- 24 undergraduate students will be going. Those that aren't undergrad will be paying for themselves.

Comments

- Hesitant to pay for meals. Most meals will be covered by the schools.
- This is a great opportunity to promote the U of L at the high schools.
- It's a good idea because some people don't come here because of the limited genre at the U of L.
- Says a lot for our character to work with high schools.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

5.1 PRESIDENT – *Shuna*

- We closed the office for Reading Week this year.
- I have been focused on the election and uploading the speeches.
- Working on a bike co-op with LPIRG.
- We will be adding sustainability to the President's role.
- There is an initial draft for the multi faith prayer space.

5.2 VP ACADEMIC – *Katie*

- Student services fair – grad edition, was great.
- Had round 2 and 3 of the Student Speaker Challenge. We had two people tie for the first place spot and each of them received the full first place prize.
- The Last Lecture – please give me some ideas, I would love your input. The event will take place April 9th. We will also give out the Teaching Excellence award during that event.
- The ULSU award nominations form has been sent out. Please make sure you put thought into it and submit it by March 14th to Katie and Adam.
- Elections will be fun.

5.3 VP STUDENT AFFAIRS – *Adam*

- Have had a lot of club events this month.
- I have 5 applications for club tunnel murals.
- Singer Songwriter workshops are coming along.

- Looking into Fernie for the changeover retreat, there will be a free concert on the hill one night if we decide to go there. Open to suggestions where to go.
- Roses are red violets are blue and I want to say that I love all of you.

5.4 VP EXTERNAL – Sean

- Dodgeball will be held April 8th in the Grove.
- Working on a youth employment policy with CASA.
- Shuna and I had our round table meeting with the Minister of Advanced Education.
- Advocacy Committee is coming along.

5.5 VP OPERATIONS & FINANCE – Michael

- The senate has decided to do a food bank fundraiser. It will be a silent auction with a live band. Dory Rossiter has taken on this initiative. We will need some volunteers to help out with this on March 15th.
- Our piggy bank fundraiser is going fantastic. The departments have decorated the banks really well.
- Sexy Week raised \$400 for the Food bank.
- We decided to do some changes to the Zoo, so what we decided was to have some kind of live entertainment every Friday night in the Zoo for free. We are doing ½ price wine night on Thursdays.
- We met with Coke regarding our soft drink agreement, we still need to meet with Pepsi.

5.6 FINANCIAL UPDATE (Insert 5.6) – Michael

- Mike reviewed details of the attached financials.

5.7 GENERAL ASSEMBLY ANNOUNCEMENTS

- Brad: exchange students were showing that they didn't have health & dental insurance, but they are all covered now.
- Brenna: clothing drive clothing bins are set up.
- Preston: Destination project - all FNMI students are ok with the location of the gathering centre now.

6. ITEMS FOR INFORMATION

None at this time.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATION – Adam

This is a new club where they teach drop-ins how to dance, they perform at Essies etc. They have grown to about 150 members.

MOTION [20436GA]	<u>MSC: A. Long/V. Wells</u> BIMT the General Assembly ratify the Swing Bridge Dance club for the 2013-2014 academic year. Carried
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7.2 QIP - REZ WALL PROPOSAL (Insert 7.2) – Shuna

I talked to Randy to get the initial costs that we spent to build our Uwall. We are very excited for the opportunity to advertise in residence. Looking forward to setting up an agreement. They will be using model B in the attachment.

MOTION [20437GA]	<u>MSC: S. Talbot/C. Helmer-Smith</u> BIMT The General Assembly approve the maximum amount of \$3000.00 to cover costs affiliated with the proposed Rez Wall. Monies to come from QIP. Carried – Jesse abstained
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7.3 QIP – KINGAMES (Insert 7.3) – Sean

This is a good conference to approve funding for. They have done a lot of their own fundraising.

MOTION [20438GA]	<u>MSC: S. Glydon/K. Kalmar</u> BIMT the General Assembly approve the maximum amount of \$4,000 for The University of Lethbridge KinGames team for their trip to McMaster University in Hamilton Ontario during March 20 – 22, 2014. Monies to come from QIP. Carried
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7.4 QIP - JAZZ ENSEMBLE (Insert 7.4) – Mike

This is the first time they are having this event and it's a great thing for the music department.

MOTION [20439GA]	<u>MSC: M. Kawchuk/V. Wells</u> BIMT the General Assembly approve \$4,000 for the Jazz Ensemble 2014 recruiting tour to happen between March 13 – 16, 2014 to be performed throughout Alberta. Monies to come from QIP. Carried
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8. ITEMS FOR ACTION

8.1 SOUND EQUIPMENT FOR THE ZOO (Insert 8.1) – *Adam*

This will be a cost savings for us. We could rent out the sound equipment to clubs. It will help for spontaneous events so we don't have to rent equipment at the last minute. We could use it for numerous events and there are always new events coming up each year. The system will cover small events like karaoke and as large as rumble in the jungle. This is high grade equipment. It won't be good enough for concerts though.

MOTION [20440GA]

MSC: A. Long/S. Talbot

BIMT the General Assembly approve the maximum expenditure of \$7,810.00 for the purchase of sound equipment for ULSU and Zoo events. Monies to come from Capital Replacement Fund.

Carried

8.2 POLICY STATEMENT – ULSU POLICY VIII “UNIVERSITY SUSTAINABILITY” (Insert 8.2) – *Sean*

It has gone through the proper channels, the Advocacy Committee is happy with it.

MOTION [20441GA]

MSC: S. Glydon/B. Scott

BIMT that the General Assembly ratify ULSU Policy VIII "University Sustainability".

Carried

8.3 POLICY STATEMENT – ULSU POLICY IX “MENTAL HEALTH” (Insert 8.3) – *Sean*

This has been approved by the Advocacy Committee.

MOTION [20442GA]

MSC: S. Glydon/N. Peters

BIMT that the General Assembly ratify ULSU Policy IX "Mental Health".

Carried

8.4 QIP - LAST CLASS BASH (Insert 8.4) – *Adam*

This year we are planning on having Last Class Bash outside. It is free to get in. It's more expensive than last year because we are having live bands. If clubs want to volunteer they can contact Adam.

MOTION [20443GA]

MSC: K. Kalmar/V. Wells

BIMT the General Assembly approve the maximum expenditure of \$16,205.20 for Last Class Bash to be held on April 15, 2014. Monies to come from QIP.

Carried

9. OTHER BUSINESS

None at this time.

10. NEXT MEETING

March 25, 2014 @ 6:00pm
April 8, 2014 @ 6:00pm

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20444GA]

MSC: K. Kalmar/J. Baker

BIMT the General Assembly adjourn the meeting of February 25, 2014.

Carried

GENERAL ASSEMBLY



MINUTES

8th MEETING OF 2013-2014

MARCH 25, 2014 AT 6:30 PM
ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 20 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LIISA HILDERBRAND - A & S REP, BRENNNA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE HELMER - SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, MATTHEW FOSEN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, BRENNNA SCOTT - A & S REP, CHARLIE HELMER - SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, NIGEL PETERS – EDUCATION REP, BRAD ZHANG - INTERNATIONAL REP, PRESTON CROW CHIEF - FNMI REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ABSENT: LIISA HILDERBRAND - A & S REP, MEGAN SUTHERLAND - A & S REP, MATTHEW FOSEN – FINE ARTS REP, MILLER WIENS – HEALTH SCIENCES REP, JESSE BAKER - RESIDENCE REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP.

GUESTS: RILEY MILLER, KIMBERLEY BOSE, PHYLLIS MACCALLUM, MONICA GORHAM, LARA DE MOISSAE, REBECCA JOSEPH, BRODY GORDON, CAMERON HOWEY.

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20473GA]	<u>MSC: K. Kalmar/B. Scott</u> BIMT the General Assembly adopt the agenda of March 25, 2014. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20474GA]	<u>MSC: S. Talbot/S. Glydon</u> BIMT the General Assembly approve the minutes of February 25, 2014. Carried
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3. CHAIRS REMARKS - Bonnie

This is my last meeting. Have been doing a lot of thinking about leadership. What makes a good leader? How do you want to lead and how do you proceed. Are your objective righteous?

4. PRESENTATIONS TO COUNCIL

4.1 CAMPUS ROOTS (Insert 7.2) – Mike

Jennifer to speak:

Listed the tools we need and put together a wish list. We would like to have a range of tools for different kinds of gardeners. We are including two handicap garden plots and therefore have tools to accommodate that too. We had a problem with people not returning keys so we are going to have combination locks. We would like to supply some knee pads in case gardeners forget to bring their own. When the expansion is completed we would like to have a shed raising event and thank everyone.

Q&A

- We haven't done any fundraising, we just have various grant applications.
- The ULSU does all of the can & bottle recycling on campus. The proceeds go directly to student scholarships. Campus Roots is ok with that.
- All of the tools are very good quality so I don't see us needing to have to buy more.
- We don't have a problem with tools going missing. We do have a problem with people not cleaning their tools. We could implement serial numbers on the tools so we can keep track of them.
- The majority of the plots go to staff and community since most students don't stay around for the summer.

4.2 AGRICULTURE BUSINESS CASE COMPETITION – 3 STUDENTS (Insert 7.3) – Mike

Rebecca & club to speak:

We are leaving tomorrow morning. It's an international competition. We are asking for help with funding. Please see the attachment for costs. It will be \$1500 per person. We have received some sponsorship from other places. We also ran a silent auction to raise money. Any money that we raise and don't use will go to the team next year. We hoping the silent auction can continue every time the club will have their banquet. If the QIP application is successful then we won't have to cover any costs.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

5.1 PRESIDENT – Shuna

- Facilities are doing a bit of restructuring as to who will do what. Nancy Walker has asked to see the proposal. We have the guaranteed space but they are trying to expedite the process so we can see the space in a couple of years.

- No Drilling Lethbridge – we have been approached by external groups. The Board of Governors has taken a stance. They have submitted a letter of concern regarding property taxes and the urban drilling policy. They are concerned about drilling when there isn't a drilling policy yet.
- Chris and I got some momentum about student representation on a financial committee. There are people on the Board now who want students on this committee.
- We are in the public process of two candidates for the Registrar position.
- We only got 19% voter turnout for our ULSU General Elections. It's higher than last year but still quite low for having a referendum along with it. We would like to see a higher turnout next year.
- CKXU is doing their Rock'n Roll bingo event.

5.2 VP ACADEMIC – Katie

- We have two confirmed speakers for the Last Lecture on April 9th. Looking for 4 people to volunteer to be ushers.
- Working on the Registrar search committee.
- Made a presentation to the U of L Call Centre.

5.3 VP STUDENT AFFAIRS – Adam

- Please RSVP to Adam for the Changeover Retreat. It's at the Red Lodge Ranch.
- LCB – the headlining act has been confirmed. We will be having other DJs also. The event will be in the Grove, weather dependent. We will be utilizing clubs to help with the set up.
- Recognition Dinner is April 4th, please RSVP to Susan by this Friday.
- Brighten someone's day by sending a smile their way.

5.4 VP EXTERNAL - Sean

- Just finished up our tenth policy for the Advocacy committee.
- Dodgeball turnout has very low sign up so we will be canceling it this year.
- Attended CASA AGM.
- I will be going to Edmonton for CAUS Lobby Con.
- I have begun with transitioning Chris.
- Met with Tangle Media about upgrading our website.

5.5 VP OPERATIONS & FINANCE – Michael

- I have already transitioned myself.
- We passed a motion to purchase water for staff and students.
- Food bank fundraisers have raised quite a bit.
- Working on employee reviews.
- Met with Chris Hadfield, he is going to sign a guitar and we will be raffling it off.
- Soft drink agreement – we have a meeting date with Pepsi set up in April.
- We have new Council Chamber furniture.

5.6 FINANCIAL UPDATE (Insert 5.6) – Michael

Reviewed the financial update, see insert 5.6.

5.7 GENERAL ASSEMBLY ANNOUNCEMENTS

What was most memorable during your term?

Adam - making dreams come true. A few years ago we talked with friends about how cool it would be to have a rail jam and this year we made it happen. It was great to create that from scratch.

Tye – Learned how to manage my time and how much I could take on.

Victoria – Learned how important the small stuff is, ie: how tableing can affect an event.

Brad – Before I came to Canada I heard that most Chinese students stayed within their own social groups. By becoming the International Rep it made me realize how important it is to live the Canadian way. I appreciate the Students' Union to give me a chance.

Preston – I have never interacted with Cree elders before as I am Blackfoot, and as I listen to him explained their interpretation of the round dance I became aware that I had some misconceptions. He came from Saskatchewan with different beliefs and talked about the round dance as something very spiritual, therefore I didn't want to violate any of his protocols. Mediating the event was a great experience especially to understand the significance of the two cultures.

Charlie – During my time on council I've learned a different type of maturity. Even though we are student reps on committees it's important to be vocal. I also learned that professors are people too.

Brenna – I liked all the new people I met this year. I saw the Executive Council display their leadership the most at the pro-life event and was very impressed.

Katie – the biggest thing was being treated as an adult. A lot of committees I sat on my opinion was respected and taken into account.

Chris – I was proud how everyone served on the committees and it was great working with Shuna on the Board this year.

Mike – I saw a passion on campus that I hadn't seen before. I enjoyed hearing everyone's passion within their job duties. They didn't seek for recognition but felt accomplishment when they achieved their goals.

Sean – It was great being part of a team. It was nice if you had a bad week someone would have your back. At times throughout the year I felt that I wasn't qualified for the job and some things even scared me but I worked through it and I definitely matured because of it.

Dee – Leadership means to do justice to the trust that the students voted me in. One initiative was the midterm evaluation. I knew at the end of the day the students wanted to see results. It was a constant reminder that we aren't here to reap the benefits but to serve the students.

Shuna – The leadership role as VP Internal to role as President was substantially different. The

leadership role as president was more challenging. I eventually hit a point where I had to have hard conversations. It takes a lot of leadership to talk to a fellow executive or to a staff member who is twice your age and put your foot down. I needed to be that person to take control and step outside the bounds of a collaborative team.

6. ITEMS FOR INFORMATION

None at this time.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATION – Adam

The Entrepreneurial Development Society wants to get familiar with everything so things are set up for next year. Public Health also wants to ratify for this year, they are re-ratifying from last year.

MOTION [20475GA]

MSC: A. Long/V. Wells

BIMT the General Assembly ratify the following clubs for the 2013-2014 academic year:

1. Entrepreneurial Development Society
2. Public Health Student Association

Carried

7.2 QIP – CAMPUS ROOTS (Insert 7.2) – Mike

GA Comments

- This is a good on-campus initiative.
- Concerned about the low amount of students using the plots and whether the supplies will be in good shape for future years.
- They received a QIP grant last year as well.
- They did a lot of fundraising last year and this year.
- We also had a big discussion about the number of community users compared to the number of students and it worked out that it was about half and half.
- Would like to see them charge the community more money.
- In support of supplying some funding but not this much.
- Would encourage them to do more community grant fundraising because it was very successful last year.
- Feel we should support it because the community does support the university a lot.
- It's not up to us to tell them how many community members can use it.
- Feel we should support this because of all the community support to the university.

- Worried that QIP is becoming an easy way of getting money.
- The ULSU policy states that QIP is for projects and initiatives which benefit larger numbers of students, and a larger proportion of students than community members.
- The ULSU gave a large amount of QIP to this group for their expansion last year and was impressed but have not seen that it has been opened up to more students.
- Personally without seeing how many students are actually benefiting from it, I'm not in favor.
- We do know that there are at least 15 students using it.
- I don't know why we would want to determine how many students verses community because we don't do this for other club initiatives.
- Would like to see more plans for sustainability for people applying for QIP.
- When we give grants they have to be students, for QIP we need to know how much of this funding goes to students initiatives.
- This is a student run group and we have approved higher amount this year for the Bas Skinner play.
- These items will remain on campus and hopefully for years to come.
- We can't speculate that students won't benefit because I think the will and can and would like to give them a chance.
- Would like to see a proposal on how they are going to be sustainable.
- There have been other groups who have come back several years to request QIP funding.

Bonnie suggested that council tighten up the criteria about QIP.

MOTION [20476GA]

MSC: M. Kawchuk/B. Scott

BMIT the GA approve \$1,213.00 for Campus Roots which will be used for miscellaneous garden supplies. Monies to come from QIP.

8/4/1 - Carried

7.3 QIP – AGRICULTURE BUSINESS CASE COMPETITION – 3 STUDENTS (Insert 7.3) – *Mike*

- This is a fair amount to request and they have done a lot of fundraising.
- We have reduced their people's amount and feel that we could with this application as well.
- They are leaving tomorrow and feel that the \$250 per person is very fair with everything considered.
- They said in the presentation that any unused funds will go to the next year team, but, if there is any extra it has to come back to the ULSU.
- As long as the amount isn't excessive it would be ok for them to leave it until next year and the university is comfortable with that.

- I also feel that they should cover a small portion of costs.
- We have already reduced their initial proposal from \$1700 to \$1050 and I am in support of this reduced amount.
- Feel that it is a bad precedence for letting them keeping extra QIP especially since we gave Board and Ski a hard time over keeping extra for next year.
- Not in favor of them carrying it over to next year.
- Would like to lower the amount.
- They seem to be sustainable in receiving sponsorship.

The General Assembly approved the motion to reduce the QIP application to \$800.

MOTION [20477GA]

MSC: M. Kawchuk/V. Wells

BIMT the General Assembly approve \$800 for Lara de Moissac, Rebecca Joseph and Phyllis MacCallum to attend the Agriculture Business Case Competition to happen at University of Guelph from March 26 to March 29, 2014. Monies to come from QIP.

Carried - 2 opposed

Nigel left

8. ITEMS FOR ACTION

8.1 ULSU SERVER UPGRADE - (Insert 8.1) – *Cheri*

It's quite old and keeps crashing. It's important that we keep it in good shape because we keep important files on it.

Quote : \$1,206.87

Labour: \$ 300.00

Total: \$1,506.87

MOTION [20478GA]

MSC: S. Talbot/D. Goyal

BIMT the General Assembly approve the maximum expenditure of \$1,506.87 for a server upgrade. Monies to come from Capital Replacement Fund.

Carried

8.2 EVENT TENTS (Insert 8.2) – *Cheri*

The ULSU rents tents every year and we spend a minimum of \$5,000 per year. The university has a space to keep the storage container for free. The University staff is willing to set up the tents. Cheri was thinking about branching out to rent them out but it would cost the ULSU more for insurance. For now Cheri just wants to use them for our own use. Cheri will contact conference and events and other university departments on campus that could rent them from us.

- Cheri has not talked to the university to see if we could get set up free if they can use the tents, or some kind of agreement like that.
- Concerned that they might take the Grove away from us.
- There is no additional insurance cost for anywhere on campus even to U of L department, it's just if the tents go off campus.
- There is no financials for this company, we are just going off of his projections. Feel this is important before we move ahead and purchase this business. This is a good opportunity though.
- The 35x40 is brand new. If we do this transaction we can certainly look at them before we buy.
- The tents don't come with warranty but Cheri will ask if they come with a manufacture extended warranty.
- If we are spending this much money would I would rather buy new and not as many tents, that way they come with warranty.
- Katie would like to table this to see the life expectancy.
- Cheri would like to expand and rent the tents for weddings. Katie is ok with that but would still like to table this to get more information.
- We are paying for his business and clientele, that's an extra \$6000 for something that we won't be using. Cheri said we aren't buying his clientele, this is just for equipment.
- It might be nice to have extra tents for bad weather and people have a place to stay dry.
- For the events we have now it looks like we would just use the smaller tents.

Cheri will bring a budget to the next meeting with a breakdown of new tents with necessary equipment and the life expectancy of the used tents.

TABLED until April GA meeting.

BIMT the General Assembly approve the maximum expenditure of \$35,500 for the purchase of event tents. Monies to come from Capital Replacement Fund.

8.3 FROSTBITE 2.SNOW – Mike

We didn't generate as much revenue as necessary. We didn't go over our expenses, this was about revenue prediction.

MOTION [20479GA]

MSC: M. Kawchuk/A. Long

BIMT the GA approve an additional expenditure of \$2650 for Frost Bite 2.Sn0w. Monies to come from council events.

Carried

8.4 CKXU REFERENDUM RESULTS (Handout) – Cheri

MSC: K. KALMAR/S. GLYDON

BIMT THE GENERAL ASSEMBLY MOVE IN CAMERA.

CARRIED

MSC: S. GLYDON/V .WELLS

BIMT THE GENERAL ASSEMBLY MOVE INTO OPEN SESSION.

CARRIED

MOTION [20480GA]

MSC: S. Talbot/D. Goyal

BIMT the General Assembly ratify the CXXU 2014 referendum results.

Carried

8.5 CRO REPORT (Handout) – Cheri

Voting turning out was %19. We didn't fill the Board of Governors or Edmonton Campus Rep. We didn't have any issues with nomination forms except for Shashi's. Cheri will encourage him to run in the by-election. LPIRG only had 5 of their 7 seats on their board filled.

MOTION [20481GA]

MSC: S. Talbot/K. Kalmar

BIMT the General Assembly ratify the Spring 2014 CRO report.

Carried

8.6 ULSU ELECTION RESULTS (Handout) – Cheri

MOTION [20482GA]

MSC: M. Kawchuk/B. Scott

BIMT the General Assembly ratify the ULSU 2014 General Election results.

Carried

8.7 BYLAW AMENDMENTS – 1ST OF TWO READINGS (Insert 8.7) – Mike

Most of the changes were grammar but we did make some changes to the AVP policy. Thanks to the committee for all your hard work.

MOTION [20483GA]

MSC: M. Kawchuk/K. Kalmar

BIMT General Assembly approve the first of two motions of approval necessary to adopt the revised bylaws as presented by the 2013/2014 Legislative Review Committee.

Carried

8.8 POLICY AMENDMENTS – 1ST OF TWO READINGS (Insert 8.8) – *Mike*

The changes were relatively minor. Please let me know if you have any questions.

MOTION [20484GA]

MSC: M. Kawchuk/S. Glydon

BIMT General Assembly approve the first of two motions of approval necessary to adopt the revised policies as presented by the 2013/2014 Legislative Review Committee.

Carried

8.9 REMAINING QIP – *Mike*

This will help with grants.

MOTION [20485GA]

MSC: M. Kawchuk/S. Glydon

BIMT GA approve \$7753.80 for student clubs, needs based funding, travel and conference. Monies to come from QIP.

Carried

9. OTHER BUSINESS

Year in Review – Everybody has been assigned a year in review topic, please get your reports in By April 7, 2014.

Brad – International Students Association is doing their election. Delivered the furniture to international students and they are very happy.

MSC: K. Kalmar/Preston

BIMT the General Assembly move in camera.

Carried

MSC: A. Long/S. Glydon

BIMT the General Assembly move into open session.

Carried

10. NEXT MEETING

April 8, 2014 @ 6:00pm

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20486GA]

MSC: S. Glydon/D. Goyal

BIMT the General Assembly adjourn the meeting of March 25, 2014.

Carried

GENERAL ASSEMBLY



MINUTES

10th MEETING OF 2013-2014

APRIL 8, 2014 AT 6:00 PM

ULSU COUNCIL CHAMBERS - SU180J

THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4
PH: 403-329-2222, FAX: 403-329-2224 – WWW.ULSU.CA

GENERAL ASSEMBLY MEMBERS - 20 VOTING MEMBERS, 1 NON VOTING (QUORUM IS 11 VOTING MEMBERS)

BONNIE FARRIES CHAIR (non-voting), SHUNA TALBOT - PRESIDENT, KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, MICHAEL KAWCHUK - VP OPERATIONS & FINANCE, SEAN GLYDON – VP EXTERNAL, LISA HILDERBRAND - A & S REP, BRENNIA SCOTT - A & S REP, MEGAN SUTHERLAND - A & S REP, CHARLIE HELMER - SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, MATTHEW FOSEN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

ATTENDANCE: MICHAEL KAWCHUK - VP OPERATIONS & FINANCE (CHAIR), SHUNA TALBOT – PRESIDENT (SKYPE), KATIE KALMAR - VP ACADEMIC, ADAM LONG - VP STUDENT AFFAIRS, SEAN GLYDON – VP EXTERNAL (CHAIR), LISA HILDERBRAND - A & S REP, BRENNIA SCOTT - A & S REP, CHARLIE HELMER - SMITH - A & S REP, DEE GOYAL - A & S REP, VICTORIA WELLS - A & S REP, TYE CUSACK - MANAGEMENT REP, BRAD ZHANG - INTERNATIONAL REP, JESSE BAKER - RESIDENCE REP, PRESTON CROW CHIEF - FNMI REP, CHERY POKARNEY – GM, SUSAN CURTIS – EA (RECORDER).

ABSENT: MATTHEW FOSEN – FINE ARTS REP, NIGEL PETERS – EDUCATION REP, MILLER WIENS – HEALTH SCIENCES REP, MEGAN SUTHERLAND - A & S REP, SHELLEY QIAN – CALGARY CAMPUS REP, SHASHI KANT GHAI – EDMONTON CAMPUS REP, CHRIS HOLLINGSWORTH - B of G REP (non-voting).

GUESTS: RILEY MILLER, ALYSSA ANDREACHUK, JAN TUESCHER.

1. ADOPTION OF THE AGENDA

1.1 ADOPTION OF THE AGENDA

MOTION [20491GA]	<u>MSC: K. Kalmar/V. Wells</u> BIMT the General Assembly adopt the agenda of April 8, 2014. Carried
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2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES

MOTION [20492GA]	<u>MSC: C. Helmer-Smith/B. Scott</u> BIMT the General Assembly approve the minutes of March 25, 2014. Carried
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3. CHAIRS REMARKS

Michael welcomed everyone and thanked everyone for the great year.

4. PRESENTATIONS TO COUNCIL

None at this time.

5. REPORTS

Please read each report as posted on the ULSU website. Reports are due by the 5th of each month.

5.1 PRESIDENT – Shuna

- Sean and I met about the multi faith prayer space for a temporary space.
- Dealing with the 5% QIP cut. I will email the date of the Board meeting so all of you can attend.

5.2 VP ACADEMIC – Katie

- The Last Lecture is tomorrow evening.
- I have been wrapping up with committees.
- Working on the Teaching Excellence award.
- It has been a good year, thank you to everyone.

5.3 VP STUDENT AFFAIRS – Adam

- Transition is this weekend.
- The Recognition dinner was on Friday, Photography Club and Geek club won awards.
- Stereo equipment has now been ordered.
- LCB is on Tuesday April 15th please spread the word.
- Every job is a self portrait of the person who did it, so autograph your work with excellence.

5.4 VP EXTERNAL – Sean

- At CAUS Lobby Con the provincial government announced that \$2 million dollars will be going toward textbooks. It will save students a lot of money in books.

5.5 VP OPERATIONS & FINANCE – Michael

- I will be sending an email about QIP, please email the Board.

5.6 FINANCIAL UPDATE – Michael

- Not much has changed.
- We have been working on the budget for next year.

5.7 GENERAL ASSEMBLY ANNOUNCEMENTS

None at this time.

6. ITEMS FOR INFORMATION

None at this time.

7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS

7.1 CLUB RATIFICATION – Adam

None at this time.

8. ITEMS FOR ACTION

8.1 STORAGE CABINETS (Insert 8.1) – Cheri

We are in desperate need of storage cabinets. We will be putting them along the outside of the copy room wall. These will be locked cabinets like the ones in Shelley's office. We haven't shopped around but these cabinets are from the same supplier as our office furniture and thought they would be nice since they will be out in the open.

Cabinets & Installation	\$2740.50
5% contingency	\$137.03
TOTAL	\$2877.53

MOTION [20493GA]

MSC: A. Long/V. Wells

BIMT the General Assembly approve the maximum expenditure of \$2877.53 for 3 storage cabinets. Monies to come from the Capital Replacement Fund.

Carried

8.2 SOFT DRINK PROPOSAL (Smart Board) – Mike

MSC: C. Helmer-Smith/K. Kalmar

BIMT the General Assembly move in camera.

Carried

MSC: L. Hildebrand/B. Scott

BIMT the General Assembly move into open session.

Carried

BIMT the General Assembly accept _____ soft drink proposal as presented.

MSC: L Hildebrand/D. Goyal

BIMT the General Assembly table the soft drink proposal motion.

Carried

8.3 AMICCUS CONFERENCE (Insert 8.3) – Cheri

This conference is in May, it's a conference for General Managers. We can pass money as a preliminary amount out of this year's budget. All I need this month is to book the flight. Mike suggested that we approve the full amount.

MOTION [20494GA]

MSC: C. Helmer-Smith/A. Long

BIMT that the General Assembly approve a preliminary budget of \$2743.36, pending further approval from next year's General Assembly at the meeting in May, for the General Manager to attend the Amiccus Conference in New Brunswick on May 26 – 29, 2014. Monies to come from office travel.

Carried

8.4 EVENT TENTS (Insert 8.4) – Cheri

We tabled this from last month. There is no warranty on these tents, the life expectancy is 10 years with proper care. The used tents are about 3 years old. If we purchased new it would cost \$67,000 and the storage would be \$3,000 to \$10,000. These used tents are basically half price. If wanted to buy a few of the tents that would be an option too. Cheri talked with Erin from Conference Event Services, she said that purchasing them was a great idea. Even if we lose the quad, there is an area by Blackinsten that they could be set up in. The University departments are currently renting tents and would probably rent them from us if we had them. Cheri is open to whatever council would like to do. We can use them for Fresh Fest, LCB, Frostbite, etc. It costs about \$3500 for FF and LCB is about \$1500. These tents include walls, windows and rain gutters. The annual amount spent in rental is \$5000 - \$6000 but if we had them we would use them more.

GA Comments:

- This is a very smart investment and the kind of expenditure that this organization should do more of.
- Adam has seen these tents, they look brand new. If we bought new we would only have a 90 day warranty and if we only used it once in that time frame it wouldn't really do any good, but the used ones we know already work and are in good shape.
- Like the idea of the additional storage so we can store some of our stuff in our storage room.

- Clubs who want to use the Grove could also use the tents if they need.
- Council would like a policy drafted around their use. The seller is willing to train our facilities department on how to set them up.

MOTION [20495GA]

MSC: V. Wells/S. Glydon

BIMT the General Assembly approve the maximum expenditure of \$35,500 for the purchase of event tents. Monies to come from Capital Replacement Fund.

Carried

8.5 POLICY STATEMENT VII – DEFERRED MAINTENANCE AND PROPERTY TAX (Insert 8.5) – *Sean*

This has been through the proper channels with the Advocacy Committee.

MOTION [20496GA]

MSC: L. Hildebrand/B. Scott

BIMT the General Assembly approve ULSU Policy VII "Deferred Maintenance and Property Tax".

Carried

8.6 POLICY STATEMENT X – MUNICIPAL, PROVINCIAL AND FEDERAL ELECTIONS (Insert 8.6) – *Sean*

This has also been through the proper channels.

MOTION [20497GA]

MSC: L. Hildebrand/D. Goyal

BIMT the General Assembly approve ULSU Policy X "Municipal, Provincial and Federal Elections"

Carried

8.7 BYLAW AMENDMENTS – 2nd OF TWO READINGS – *Mike*

Nothing has changed from the last reading.

MOTION [20498GA]

MSC: C. Helmer-Smith/A. Long

BIMT General Assembly approve the second of two motions of approval necessary to adopt the revised bylaws as presented by the 2013/2014 Legislative Review Committee.

Carried

8.8 POLICY AMENDMENTS – 2nd OF TWO READINGS – Mike

MOTION [20499GA]	<u>MSC: D. Goyal/V. Wells</u> BIMT General Assembly approve the second of two motions of approval necessary to adopt the revised policies as presented by the 2013/2014 Legislative Review Committee. Carried
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8.9 STRATEGIC PLAN (Insert 8.9) – Mike

We corrected some grammatical errors and a few other small things.

MOTION [20500GA]	<u>MSC: A. Long/B. Scott</u> BIMT the General Assembly approve the minor updates to the 2011-2015 ULSU Strategic Plan. Carried
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8.10 ULSU WEBSITE UPGRADES (Insert 8.10) – Sean

We wanted a user friendly website, change the calendar and give it a fresh look. We want to start the process of making it “disabled user” friendly as this is the way the trend is going. This proposal is for phase one and feel this is a great overhaul for the ULSU’s site. Tangle Media is our current designer and they offer great support.

MOTION [20501GA]	<u>MSC: K. Kalmar/S. Glydon</u> BIMT the General Assembly approve the maximum amount of \$9720.00 for Tangle Media to update the University of Lethbridge Students' Union website. Monies to come from Special Funding. Carried
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9. OTHER BUSINESS

If you want to apply for and of the Fresh Fest positions please send your resume to Cheri – su.manager@uleth.ca.

10. NEXT MEETING

TBA

11. ADJOURNMENT

11.1 ADJOURNMENT

MOTION [20502GA]

MSC: S. Talbot/S. Glydon

BIMT the General Assembly adjourn the meeting of April 8, 2014.

Carried